



Park Reservation Request

Revised September 2022

Issued to:

Full Name: _____

Organization: _____

Address: _____

Postal Address: _____
(if different from above)

Phone: _____ Mobile: _____ Email: _____

Park Requested: _____

Amenities: _____

Date(s): _____ **Time:** _____

For the expressed purpose of:

Expected # of people in attendance: _____

The undersigned permit holder understands and acknowledges that the granting of this permit shall in no way hold the Town of Elizabethtown liable for accidents or claims which may occur in connection with its use, and in consideration of the Town of Elizabethtown granting this permit, the undersigned permit holder, intending to be legally bound, hereby releases and waives any and all rights, claims, or causes of action it may have against the Town of Elizabethtown, its officers and employees, for personal injury, death or other damage that may result from the granting of this permit. Further, the undersigned permit holder agrees to save and hold harmless the Town from any and all claims or suits alleging personal injury, loss, and/or property damages on account of or connected with the granting of the permit and the uses for which it is granted and shall furnish evidence of insurance covering such occurrences in an amount determined appropriate by the Town Manager.

The undersigned permit holder understands that the permit must be kept in possession of the permit holder or his/her representative at all times during the time of its use. Further, the undersigned permit holder acknowledges and agrees to be responsible for returning the property or premises to the condition in which it was obtained and shall be responsible for any repairs and the costs associated with such repairs for any damage resulting from the use of the park/facility.

Park Fee \$ _____

***Refundable Deposit (\$50 per day)** \$ _____

Total Due \$ _____

Applicant Signature: _____

Printed Signature: _____ **Date:** _____

*Deposit is refunded within two weeks of inspection if left in satisfactory condition.

Park Reservation Procedures

Activities sponsored by the Town of Elizabethtown have priority in scheduling for use of all parks. Admission cannot be charged for entrance into a Town of Elizabethtown operated park. Park facilities may be reserved for a maximum of 4 hours; reservations must end by dusk. Profit-making or fund-raising activities are not allowed within Town parks. Alcoholic beverages, illegal drugs, or weapons are prohibited; except to the extent that concealed weapons are allowed by law. Concealed weapons are not allowed in the vicinity of ball fields, playgrounds, trails or greenways. The park must be left clean and in orderly condition. Return of deposits will be determined by the condition of the park when inspected. Reservation agreements must be signed by persons 21 years of age or older. The person signing the reservation agreements must ensure that appropriate adult supervision will be on site if the reservation involves activities for youth.

Park Reservation Confirmation Process:

Inquire about park availability with the Town of Elizabethtown: 910-862-2066.

After availability is confirmed, submit a completed Park Use Permit and payment at the Town of Elizabethtown, 805 W. Broad Street. Cash, credit/debit card or check payable to the Town of Elizabethtown accepted. (An additional \$2.50 fee will apply if using a credit/debit card.)

You will receive a confirmed copy of the Park Use Permit for your reservation at time of payment. You must have your confirmed Park Use Permit with you during your park reservation.

Park Reservation Fee

Park	Deposit	Resident Park Fee	Non-Resident Fee
Tory Hole Picnic Shelter	\$50	\$100/4 hrs.	\$125/4 hrs.
Tory Hole Amphitheater	\$50	\$100/4 hrs.	\$125/4 hrs.
Tory Hole Wedding	\$150	\$400/ 4 hrs. Fri- 8 hrs. Sat	\$450
Lloyd Picnic Shelter	\$50	\$75/4 hrs.	\$80/4 hrs.
Brown's Landing Picnic Shelter	\$50	\$100/4 hrs.	\$125/4 hrs.
Johnson Park Picnic Shelter	\$50	\$75/4 hrs.	\$80/4 hrs.
Brown's Creek Bike Park	\$200	\$400/day	\$400/day

805 West Broad Street
PO Box 716
Elizabethtown, N.C. 28337

TOWN OF
ELIZABETHTOWN

Park and Recreation Department

Tel (910) 862-2066
Fax (910) 862-7117
www.elizabethtownnc.org
Email planning@elizabethtownnc.org

HOLD HARMLESS AGREEMENT

_____, agrees to protect, defend, indemnify and hold the Town of Elizabethtown and its officers, employees, and agents free and harmless from and against any and all losses, penalties, damages, settlements, costs, charges, professional fees or other expenses or liabilities of every kind and character arising out of or relating to any and all claims, liens, demands, obligations, actions, proceedings or causes of action of every kind and character in connection with or arising directly or indirectly out of this agreement and/or the performance hereof and caused by the negligence of the contractors, not the result of the municipality's sole negligence. _____ will bear any and all expenses related to any injuries, accidents, etc. while using the grounds, known as _____ Park.

Signed:

Title:

Date:

State of North Carolina
County of _____

I, _____, Notary Public, do hereby certify that _____ (name of individual(s)) personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

Witness my hand and official seal this _____ day of _____, 20__.

(Official Seal) Official

Signature of Notary
Notary Public

My commission expires: _____

"The mission of the Town of Elizabethtown is to deliver cost-effective services that promote public health and safety and enhance the quality of life of all citizens."