



**ELIZABETHTOWN
COUNCIL
REGULAR MEETING**
7:00 PM, Monday, October 7, 2024

1. OPENING AND CALL TO ORDER
 - 1.1 Opening and Call to Order
Mayor Sylvia Campbell will call the meeting to order.
2. PRESENTATION OF COLORS, PLEDGE OF ALLEGIANCE AND INVOCATION
 - 2.1 Presentation of Colors, Pledge of Allegiance and Invocation
Cadets from the Paul R. Brown Leadership Academy will present the Colors and all will join in reciting the Pledge of Allegiance.
3. APPROVE CONSENT AGENDA ITEMS
 - 3.1 Approve Consent Agenda Items
Council is requested to approve the Consent Agenda items presented.
[Consent Agenda Documentation - Revised - 10.7.24.pdf](#)
4. ORDINANCES/RESOLUTIONS/PROCLAMATIONS
 - 4.1 Resolution #R-2024-22 - To Adopt 10-Year Capital Improvement Plan Providing for the "Wastewater Treatment Plant Upgrades" Project
Council is requested to approve the Resolution.
[Resolution - To Adopt 10-Year Capital Improvement Plan - Exhibit A - WWTP Upgrades Project - 10.7.24.pdf](#)
5. PRESENTATIONS
 - 5.1 Town Manager Update
Council is requested to hear the updates.
6. ADMINISTRATIVE MATTERS
 - 6.1 Budget Amendment - #2025-01
Council is requested to approve the Budget Amendment.
[Budget Amendment 2025-01 Revised - 10.7.24.pdf](#)

- 6.2 Special Called Town Council Meeting - October 15, 2024 at Noon
At the October 15, 2024 Special Called Meeting, Council will be requested to award RFQ for Design/Build of a Manufacturing Facility for Vulcan.

7. OTHER BUSINESS

- 7.1 "Briefly" (*Reminders and announcements are made at this time*)
Town Manager Dane Rideout may be called upon to present this agenda item.
[Peak Agenda - Briefly - 10.7.24.docx](#)
[Department Head Update Report - 10.7.24.pdf](#)

8. OPEN FORUM

- 8.1 Open Forum
Council is requested to listen to any public concerns or comments received.
[Sign-In Sheet - Open Forum - October 7, 2024 Regular Meeting.docx](#)

9. CLOSED SESSION

- 9.1 Closed Session - ***To Be Conducted at the Noon Meeting***
Mayor Sylvia Campbell will entertain a motion and a second in accordance with NCGS 143-318.11(a)(3) - Attorney-Client Privilege.

10. ADJOURNMENT

- 10.1 Adjournment
Mayor Sylvia Campbell will entertain a motion and a second to adjourn.

Item Cover Page

COUNCIL AGENDA ITEM REPORT

DATE: October 7, 2024

SUBMITTED BY: Juanita Hester

ITEM TYPE: Request

AGENDA SECTION: OPENING AND CALL TO ORDER

SUBJECT: Opening and Call to Order

BACKGROUND: The meeting will be called to order by Mayor Sylvia Campbell.

SUGGESTED ACTION: Mayor Sylvia Campbell will call the meeting to order.

ATTACHMENTS:

Item Cover Page

COUNCIL AGENDA ITEM REPORT

DATE: October 7, 2024

SUBMITTED BY: Juanita Hester

ITEM TYPE: Request

AGENDA SECTION: PRESENTATION OF COLORS, PLEDGE OF ALLEGIANCE AND INVOCATION

SUBJECT: Presentation of Colors, Pledge of Allegiance and Invocation

BACKGROUND: The presentation of Colors will be made by Cadets from the Paul R. Brown Leadership Academy. All will join in to recite the Pledge of Allegiance.

Mayor Pro Tem Rufus Lloyd will deliver the invocation.

SUGGESTED ACTION: Cadets from the Paul R. Brown Leadership Academy will present the Colors and all will join in reciting the Pledge of Allegiance.

ATTACHMENTS:

Item Cover Page

COUNCIL AGENDA ITEM REPORT

DATE: October 7, 2024

SUBMITTED BY: Juanita Hester

ITEM TYPE: Request

AGENDA SECTION: APPROVE CONSENT AGENDA ITEMS

SUBJECT: Approve Consent Agenda Items

BACKGROUND: A Consent Agenda includes several items for approval by the Board in a single motion. Documentation concerning these items are provided in the attached agenda material. Upon request from any one Board member, any item listed under the Consent Agenda shall be removed from the Consent Agenda and considered separately. After any items have been removed and the Consent Agenda is set, the Mayor will state the items on the Consent Agenda and moves to adopt it.

Consent Agenda Documentation provided.

SUGGESTED ACTION: Council is requested to approve the Consent Agenda items presented.

ATTACHMENTS:
[Consent Agenda Documentation - Revised - 10.7.24.pdf](#)



**October 7, 2024 Town Council Meeting
Consent Agenda Items**

- A. Proposed Agenda – Agenda considered *proposed* until approved by the Board
ACTION RECOMMENDED: Approval
- B. September 9, 2024 Noon Rescheduled Mtg. Minutes **ATTACH. #B**
ACTION RECOMMENDED: Approval
- C. September 9, 2024 7 p.m. Rescheduled Mtg. Minutes **ATTACH. #C**
ACTION RECOMMENDED: Approval
- D. September 9, 2024 Closed Session – Noon Mtg. **ATTACH. #D**
ACTION RECOMMENDED: Approval
(To Be Provided at the Evening Meeting)
- E. Monthly Financial Report **ATTACH. #E**
ACTION RECOMMENDED: Approval
- F. Tax Releases **ATTACH. #F**
ACTION RECOMMENDED: Approval
- G. Resolution #R-2024-19 Authorizing Sale of **ATTACH. #G**
Personal Property by Internet Auction
ACTION RECOMMENDED: Approval
- H. Resolution #R-2024-20 Concerning Halloween **ATTACH. #H**
ACTION RECOMMENDED: Approval
- I. Various Capital Project Ordinances and **ATTACH. #I**
Project Budget Amendments
ACTION RECOMMENDED: Approval
- J. Capital Improvement Plan – FY 24-25 – FY 33-34 **ATTACH. #J**
Amended from 5-Year Plan to 10-Year Plan
ACTION RECOMMENDED: Approval

TOWN OF ELIZABETHTOWN
Noon Meeting
September 9, 2024 Rescheduled Meeting

The Elizabethtown Town Council met on Monday, September 9, 2024 at 12 o'clock Noon in the Council Chambers. Those present were Mayor Sylvia Campbell, Mayor Pro Tem Rufus Lloyd, Council Members Howell Clark, Rich Glenn, Paula Greene, Ricky Leinwand and Herman Lewis. Also present were Town Manager Dane Rideout and Town Attorney Goldston Womble. Department Heads in attendance included Assistant Town Manager Pat DeVane, Planning Director Rusty Worley, Finance Director Sharon Penny, Public Works/Engineering Services Director Steve Duffy, Director of Communications and Marketing Terri Dennison, Police Chief Mark McMichael and Town Clerk Juanita Hester. Ms. Brenda Clark attended the Noon meeting. There were no representatives from the Press. CTL Engineer Don Chamblee was also in attendance.

Item #1.1 Opening and Call to Order

Mayor Sylvia Campbell opened the meeting and called to order. She called upon Mayor Pro Tem Rufus Lloyd to give the invocation.

Item #2.1 Presentation of Colors, Pledge of Allegiance and Invocation

The presentation of Colors will be presented by the Paul R. Brown Leadership Academy Cadets at the evening meeting.

Item #3.1 Approve Consent Agenda Items

This agenda item will be considered at the 7 p.m. meeting.

Item #4.1 Resolution #R-2024-17 – To Declare Surplus Property Items and Authorize Sale Via GovDeals

This agenda item will be considered at the 7 p.m. meeting.

Item #5.1 Town Manager Update

Mayor Campbell called upon Town Manager Dane Rideout to brief. Mr. Rideout outlined what updates would be given at the 7 p.m. meeting. Assistant Town Manager Pat DeVane will provide update on the Cape Fear River bridge construction and status for the Dunham Street CDBG projects; Planning Director Rusty Worley will update on the Community Center project; and Director of Communications and Marketing Terri Dennison will report on the October events scheduled for Elizabethtown (NC Cycle and Smithfield Cup).

Item #6.1 Bid Award – Contracted Services for Phase II Project – Airport Industrial Park

Town Manager Dane Rideout distributed to Town Council, a copy of the Preliminary Bid information. Planning Director Rusty Worley then provided a quick review of the bids that had been received on 9/6/24 for the Site Construction portion of Phase II. This agenda item will be considered at the 7 p.m. meeting.

Item #6.2 Bid Award for Request for Proposals – Safe Streets For All Grant (SS4A)

Mayor Campbell asked Assistant Town Manager Pat DeVane to brief on this agenda item which will be considered at the 7 p.m. meeting.

Item #6.3 Amendment to Contract Agreement between the Town and Waste Industries LLC dba GFL Environmental

Mayor Campbell asked Assistant Town Manager Pat DeVane to brief on this agenda item which will be considered at the 7 p.m. meeting.

Item #6.4 CTL Engineering, Inc. Agreement – A Blueprint to Revitalize New Town

Assistant Town Manager Pat DeVane was asked by Mayor Campbell to brief on this agenda item which will be considered at the 7 p.m. meeting.

Item #7.1 “Briefly” (Reminders and announcements are made at this time)

Mr. Rideout called upon CTL Engineer Don Chamblee to brief Council on the WWTP expansion project. On behalf of the Town, Mr. Chamblee will prepare and submit an application to the Division of Water Infrastructure in an effort to find additional funding needed for this important project. He explained that additional funding will be needed because of more requirements from the State.

Town Manager Dane Rideout reiterated there are more requirements now from the State than three years ago when the WWTP project was being planned.

The Town Manager will provide the “Briefly” items at the 7 p.m. meeting.

Item #8.1 Open Forum

Any concerns/comments from the public will be heard at the evening meeting.

Item #9.1 Closed Session – To Be Conducted at the Noon Meeting

A motion was made by Council Member Howell Clark, seconded by Council Member Herman Lewis, to enter into Closed Session in accordance with NCGS 143-318.11(a)(3) – Attorney-Client Privilege and NCGS 143-318.11(a)(4) – Economic Development (Unanimous).

RETURN FROM CLOSED SESSION TO OPEN SESSION:

A motion was made by Council Member Ricky Leinwand and seconded by Council Member Herman Lewis to return from Closed Session to Open Session (Unanimous).

Mayor Sylvia Campbell noted there was no action taken.

With no further business to conduct, Council Member Paula Greene, seconded by Council Member Herman Lewis, made a motion to adjourn the meeting (Unanimous).

Sylvia Campbell, Mayor

ATTEST:

Juanita Hester, Town Clerk

TOWN OF ELIZABETHTOWN

Evening Meeting

September 9, 2024

The Elizabethtown Town Council met for its rescheduled meeting on Monday, September 9, 2024, in the Council Chamber at 7:00 pm. Those present were Mayor Sylvia Campbell, Mayor Pro Tem Rufus Lloyd, Council Members Ricky Leinwand, Herman Lewis, Paula Greene, Rich Glenn, Town Manager Dane Rideout and Town Attorney Goldston Womble. Department Heads in attendance included Assistant Town Manager Pat DeVane, Town Planner Rusty Worley, Town Clerk Juanita Hester, Finance Director Sharon Penny, Director of Communications and Marketing Terri Dennison, Fire Chief Hollis Freeman, Police Chief Mark McMichael and Public Works Engineering Director Stephen Duffy. Absent: Council Member Howell Clark Jr. No members from the Press attended the meeting.

Item #1.1: Opening and Call to Order

Mayor Sylvia Campbell opened the meeting and called to order.

Item # 2.1: Presentation of Colors, Pledge of Allegiance and Invocation

The presentation of Colors and Pledge of Allegiance was given by Paul R. Brown Leadership Academy Cadets. Mayor Sylvia Campbell then called upon Mayor Pro Tem Rufus Lloyd to give the invocation.

Item #3.1: Approve Consent Agenda Items

Upon a motion by Council Member Paula Greene, seconded by Council Member Herman Lewis, the Board unanimously approved the following Consent Items as presented. A. Proposed Agenda, B. July 1, 2024 Noon Work Session Meeting Minutes, C. July 1, 2024 Regular Meeting Minutes, D. July 1, 2024 Closed Session Meeting Minutes, E. July 10, 2024 Special Called Meeting – Noon, F. July 10, 2024 Closed Session – Special Called Meeting, G. August 5, 2024 Noon Work Session Meeting Minutes, H. August 5, 2024 Regular Meeting Minutes, I. August 5, 2024 Closed Session Meeting Minutes, J. Monthly Financial Report, K. Resolution #R-2024-18 – Request for State Loan/Grant Assistance – WWTP Project.

Item #4.1: Resolution #2024-17 – To Declare Surplus Property Items and Authorize Sale Via GovDeals

Public Works Engineering Director Stephen Duffy noted the surplus property items included a 2002 Chevy 1500 estimated at \$1500.00, a Floor Scrubber estimated at \$75 – \$100.00, Bomag Packer estimated at \$50.00 – \$100.00, MB Street Marker estimated at \$25.00- \$75.00 and a

Wacker Neuson estimated at \$100.00 – \$150.00. Council Member Ricky Leinwand, seconded by Mayor Pro Tem Rufus Lloyd, made a motion to approve Resolution #2024-17 – To Declare Surplus Property Items and Authorize Sale Via GovDeals (Unanimous). Copy attached and incorporated herein by reference.

Item #5.1: Town Manager Update

Assistant Town Manager Pat DeVane noted that per NCDOT Kenneth Clark, the Cape Fear River bridge will be opening in May 2025. For Dunham Street CDBG Grant, the 3 houses are complete, bills paid and the solar lights are up.

Town Planner Rusty Worley noted that the Community Center is through the contract portion, started construction, taken down trees, sidewalks finished and will finish site work this month. The project should be completed June 2025.

Director of Communications and Marketing Terri Dennison noted that October 10 -13 NC Cycle will be in Elizabethtown. There will be 1,000 cyclists, and they will camp behind Town Hall and Leinwand Park. The Pink Out event will be at the Farmers Market on October 11, 2024. The Town has partnered with Tarheel Festivals LLC for a Barbeque Battle between North Carolina and South Carolina Pitmasters. There will be four on each team with Matt Register, Southern Smoke BBQ, on the NC team. Tickets are on sale now.

Item #6.1: Bid Award – Contracted Services for Phase II Project – Airport Industrial Park

Town Planner Rusty Worley noted there were 2 bids received, construction cost is \$5.5 million, funding in place for \$3.5 million, additional funding to continue the Vulcanair Project. Council Member Paula Greene, seconded by Mayor Pro Tem Rufus Lloyd, made a motion to make bid award to Barnhill and authorize Town Manager Dane Rideout to sign project documents as funding becomes available for the Phase II project at the Airport Industrial Park (Unanimous). Town Manager Dane Rideout had provided copies of the Preliminary Bid Summary at the Noon meeting. Copy attached and incorporated herein by reference.

Item #6.2: Bid Award for Request for Proposals – Safe Streets For All Grant (SS4A)

Assistant Town Manager Pat DeVane noted that this is a Federal grant from 2023 for \$275,271.00 with a \$68,000 match from the County. There were 3 RFP's received for preparing an action plan. Council Member Rich Glenn, seconded by Council Member Ricky Leinwand, moved to make bid award to CTL Engineering who will prepare a "Safety Action Plan" (Unanimous). Copy attached and incorporated herein by reference.

Item #6.3: Amendment to Contract Agreement between the Town and Waste Industries LLC dba GFL Environmental

Assistant Town Manager Pat DeVane noted the Bladen County landfill rate increased from \$55.00 to \$105.00 per ton. The Town is looking for ways to help keep the costs down. GFL will haul the Town's commercial dumpster waste to the Fayetteville Transfer Station instead of the Bladen County Transfer Station. The disposal fee will be based on 78 pounds per cubic yard and \$50 per ton. There will be a 2-year extension on the contract, and GFL's annual increase was capped at 3 percent. Council Member Herman Lewis, seconded by Council Member Paula Greene, made a motion to approve Contract Agreement between the Town and Waste Industries LLC dba GFL Environmental (Unanimous). Copy attached and incorporated herein by reference.

Item #6.4: CTL Engineering, Inc. Agreement – A Blueprint to Revitalize New Town

Assistant Town Manager Pat DeVane noted that the contract with CTL is for \$81,818.18. The Main Street American Grant is to revitalize New Town. Council Member Herman Lewis, seconded by Mayor Tem Rufus Lloyd, moved to approve CTL Engineering, Inc. Agreement - A Blueprint to Revitalize New Town (Unanimous). Copy attached and incorporated herein by reference.

Item #7.1: "Briefly"

Town Manager Dane Rideout briefed on the following:

- The "Smithfield Cup" Barbeque cook-off event is October 13, 2024 at Cape Fear Winery. This event will bring people into our Town.
- Take a look at the Department Head Updates especially Public Works.
- Town offices closed in observance of Columbus Day on October 14, 2024.
- Council Member Rich Glenn and Finance Director Sharon Penny are celebrating birthdays this month.

Item #8.1: Open Forum

- Mrs. Linda Brooks at 1206 McLean Street asked about her water bill going up. There are only 2 people in the house. She was informed that the rates went up and the Town rates are in line with the UNC School of Government Rate Study.
- Mrs. Brooks also asked if the town will be spraying for mosquitos. Mayor Campbell noted that the Town is checking on this.
- Mr. Bo Barefoot noted that the Downtown Merchants thank Chief McMichael for the Police walking the streets in the downtown area.

Council Member Paula Greene introduced Ms. Leslie Thornton. She is the newly – hired Bladen County Supervisor for the Guardian Ad Litem Program.

With no further business to conduct, Council Member Herman Lewis, seconded by Council Member Rich Glenn, moved to adjourn (Unanimous).

For the record, Town Manager Dane Rideout advised the Town Clerk to have the 9/9/2024 Rescheduled Town Council Meeting Minutes reflect that prior to the 7 p.m. Town Council meeting, Council Member Howell Clark left his resignation letter for Mayor Sylvia Campbell.

Sylvia Campbell, Mayor

ATTEST:

Beverly Robinson, Deputy Town Clerk/Admin Asst, CTC

ELIZABETHTOWN as of September 30, 2024

BUDGET & FINANCE SNAPSHOT

FISCAL YEAR 2024-2025 REVENUES

25% of Year Completed

Revenue Sources	Fiscal Year Budget	Actual Y-T-D as of 9-30-2024	% of Budget	Prior Year Actual-to-Date 9-30-2023
GENERAL FUND				
Ad Valorem & BID Taxes	1,844,892.00	1,260,436	68.3%	1,100,945
Vehicle Taxes	198,000.00	21,772	11.0%	15,823
Local Option Sales Taxes	825,000.00	0	0.0%	0
Utility Franchise Taxes	302,000.00	0	0.0%	0
ABC Revenue	105,000.00	0	0.0%	0
Powell Bill	120,000.00	67,503	56.3%	55,181
Bladen Fire District	256,909.00	37,417	14.6%	20,500
Street Improvement Loan	0.00	0	0.0%	0
Solid Waste fees	1,374,000.00	327,280	23.8%	289,765
Permits & Fees	48,635.00	18,409	37.9%	9,771
Rental Income	113,200.00	11,950	10.6%	12,512
Interest Income	180,000.00	39,890	22.2%	53,277
Salary & Admin. Reimbursements	0.00	0	0.0%	4,253
Miscellaneous Revenues	32,000.00	47,180	147.4%	12,645
Federal ARPA Funding	0.00	0	0.0%	0
General Fund Balance Approp.	109,207.00		0.0%	
TOTAL GENERAL FUND	5,508,843.00	1,831,836	33.3%	1,574,672
WATER FUND				
Water fees	871,400.00	248,254	28.5%	221,742
Sewer fees	1,053,400.00	299,978	28.5%	255,573
Miscellaneous Revenue	145,000.00	44,432	30.6%	41,274
Utility Fund Balance Approp.	0.00		0.0%	
TOTAL WATER FUND	2,069,800.00	592,665	28.6%	518,589

ATTACH. #E

BUDGET & FINANCE SNAPSHOT

FISCAL YEAR 2024-2025 EXPENDITURES

Department	Fiscal Year Budget	Actual Y-T-D as of 9-30-2024	% of Budget	Prior Year Actual-to-Date 9-30-2023
Governing Body	42,213.00	10,081	23.9%	15,416
Administration	535,254.00	125,097	23.4%	128,389
Finance	229,750.00	60,440	26.3%	58,346
Public Works	770,010.00	207,505	26.9%	180,046
Technology	48,000.00	11,984	25.0%	21,407
Public Facilities	239,876.00	104,809	43.7%	17,353
Police	1,276,286.00	312,428	24.5%	324,741
Fire	927,262.00	263,071	28.4%	275,924
Streets	10,000.00	7,851	78.5%	45,949
Powell	287,149.00	47,094	16.4%	47,879
Street Improvement Loan Project	0.00	0	0.0%	0
Solid Waste	768,000.00	112,991	14.7%	84,347
Planning & Economic Develop.	134,421.00	35,017	26.1%	38,497
Recreation	32,750.00	2,329	7.1%	24,170
Farmers' Market	0.00	388	0.0%	1,108
Airport	29,470.00	6,379	21.6%	51,496
Special Appropriations	178,402.00	68,000	38.1%	48,000
GENERAL FUND TOTAL	5,508,843.00	1,375,463	25.0%	1,363,068
WATER FUND				
Water	937,532.00	197,089	21.0%	180,332
Sewer	1,032,268.00	267,632	25.9%	169,003
Tank Maintenance & Transfer Out	100,000.00	25,000	25.0%	25,000
WATER FUND TOTAL	2,069,800.00	489,721	23.7%	374,335

REVENUE OVER/(UNDER) EXPENDITURES

GENERAL FUND	0.00	456,373	211,604
WATER FUND	0.00	102,944	144,254
TOTAL COMBINED FUNDS	0.00	559,316	355,858

MEMORANDUM

Mayor and Town Council
Beverly Robinson, Certified Tax Collec /Deputy Town Clerk *BR*
Tax Releases
September 11, 2024

	<u>Account No.</u>
2024 Jerry Tatum	5013677
Reason Only 3.00 Acres In City	
Release Value \$185,302.00	
Real Property	
Tax Released	\$ 1,195.20
2024 James Bridgers	0544689
Reason Only 2.54 Acres In City	
Release Value \$ 133,206.00	
Real Property	
Tax Released	\$ 859.18
2024 Jordan Ohlsson	0548773
Reason Wrong Owner	
Release Value \$ 130,010.00	
Real Property	
Tax Released	\$ 838.56
2024 Carl Jones	5012581
Reason Vehicle Tagged Per DMV	
Release Value \$21,000.00	
Personal Property	
Tax Released	\$ 135.45
2024 Carl Jones	5012581
Reason Vehicle Tagged Per DMV	
Release Value \$22,500.00	
Personal Property	
Tax Released	\$ 145.13
2024 Med-Trans Corporation	557536
Reason Release Late List	
Release Value \$45,374.60	
Personal Property	
Tax Released	\$ 4,537.46
2024 Barbara White	5002753
Reason Vehicle Tagged With DMV	
Release Value \$7,000.00	
Personal Property	
Tax Released	\$ 45.15
2024 Med-Trans Corporation	557536
Reason Release Late List	
Release Value \$130.44	

ATTACH. #F

Personal Property		
Tax Released		\$ 13.04

2024 Med-Trans Corporation	557536	
Reason Release Late List		
Release Value	\$7.93	
Personal Property		
Tax Released		\$ 0.79

2024 Med- Trans Corporation	557536	
Reason Release Late List		
Release Value	\$53.04	
Personal Property		
Tax Released		\$ <u>5.30</u>

Council is requested to grant the above tax releases		\$ 7,775.26
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Discovery

2024 Morgan Hester	0558009	
Reason Correct Owner		
Value	\$128,010.00	
Real Property		
Tax		\$ 825.66

2024 Bladen Aviation	5013241	
Reason Discovery		
Value	\$87,318.00	
Personal Property		
Tax		\$ 563.20

2024 Wells Fargo Equipment Finance	0558280	
Reason Discovery		
Value	\$9,452,960.00	
Personal Property		
Tax		\$ 60,971.59

TOWN OF ELIZABETHTOWN

**Resolution Authorizing Sale of Personal Property by Internet Auction
#R-2024-19**

Whereas, GS 160A-270(c) allows the Town Council to sell personal property at electronic auction upon adoption of a resolution or order authorizing the appropriate official to dispose of the property at electronic auction; and

Whereas, the Town Manager has recommended that the following items be sold at electronic auction as surplus property:

13 each EF Johnson In-Car Radios - Serial #s 69323, 69499, 69502, 69503, 69507, 69508, 69509, 69511, 69512, 69515, 69522, 69523, and 69524;
12 each Handheld EF Johnson Radios – Serial #s 17343, 20156, 23855, 23880, 54566, 54568, 54578, 54582, 54595, 54596, 54615, 54618;
6 each Alco-Sensor III/Intoximeter, Inc. – Serial #s 1026429, 1026430, 1100013, 1100014, 1100015, 1100016;
5 each Radar Units, Golden Eagle (Directional)/Kustom Signals, Inc. – Serial #s DP1191, DP 1203, E17558, E17565, E17585;
1 each Kustom Signals Handheld Computer, Serial # 53FM900286;
1 each Cell Phone Data Extraction and Analysis Kit, Strike Secure View/Susteen, Serial # SV4F; and
16 each Dell Laptops – 2005 Serial # H5M7H81, 2014 Serial #s 3ZKL362, 4YKL362, GHBPH12, 5XFPH12, CNBPH12, GR9PH12, GG9PH12, B777VZ1, 7T9PH12, 9Z9PH12, 1YFPH12, 2017 Serial #s 1937PJ2, J837PJ2, and 2022 Serial #s 20RLLV1, 8GHLLV1

Now, therefore, be it resolved, by the Elizabethtown Town Council that the Town Manager or his designee (Greg Taylor, Facilities & Public Works Manager) are authorized to sell at electronic auction @ www.GovDeals.com, the surplus property above-described per the terms and conditions as specified in the GovDeals contract approved by this Council and in accordance with G.S. 160A-270(c). The terms of the sale shall be net cash. The Town Clerk is directed to publish at least once and not less than 10 days before the date of the auction, a copy of this resolution or a notice summarizing its content as required by NCGS 160A-270(c).

Adopted this the 7th day of October, 2024.

Sylvia Campbell, Mayor

ATTEST:

Juanita Hester, Town Clerk

ATTACH. #G

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: In-Car Radio (800)

Year / Model / Make: 2009 / 53SL ES / EF Johnson

Serial Number: 69323

Present Mileage: N/A

Estimated Value: \$100.00

Remarks: (Brief justification of why property needs to be disposed of)

-This radio is no longer compatible with the radio frequency used for county dispatch.

Recommended minimum disposition price (optional): \$ _____

BY:



DATE:

9.5-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: In-Car Radio (800)

Year / Model / Make: 2009 / 53SL ES / EF Johnson

Serial Number: 5377H3308T 69499

Present Mileage: N/A

Estimated Value: \$100.00

Remarks: (Brief justification of why property needs to be disposed of)

-This radio is no longer compatible with the radio frequency used for county dispatch.

Recommended minimum disposition price (optional): \$ _____

BY: 

DATE: 9-5-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: In-Car Radio (800)

Year / Model / Make: 2009 / 53SL ES / EF Johnson

Serial Number: 69502

Present Mileage: N/A

Estimated Value: \$100.00

Remarks: (Brief justification of why property needs to be disposed of)

-This radio is no longer compatible with the radio frequency used for county dispatch.

Recommended minimum disposition price (optional): \$ _____

BY: 

DATE: 9-5-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: In-Car Radio (800)

Year / Model / Make: 2009 / 53SL ES / EF Johnson

Serial Number: 69503

Present Mileage: N/A

Estimated Value: \$100.00

Remarks: (Brief justification of why property needs to be disposed of)

-This radio is no longer compatible with the radio frequency used for county dispatch.

Recommended minimum disposition price (optional): \$ _____

BY: 

DATE: 9-5-04

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: In-Car Radio (800)

Year / Model / Make: 2009 / 53SL ES / EF Johnson

Serial Number: 69507


Present Mileage: N/A

Estimated Value: \$100.00

Remarks: (Brief justification of why property needs to be disposed of)

-This radio is no longer compatible with the radio frequency used for county dispatch.

Recommended minimum disposition price (optional): \$ _____

BY: 

DATE: 9.5.24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: In-Car Radio (800)

Year / Model / Make: 2009 / 53SL ES / EF Johnson

Serial Number: 69508

Present Mileage: N/A

Estimated Value: \$100.00

Remarks: (Brief justification of why property needs to be disposed of)

-This radio is no longer compatible with the radio frequency used for county dispatch.

Recommended minimum disposition price (optional): \$ _____

BY: 

DATE: 9.5.20

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: In-Car Radio (800)

Year / Model / Make: 2009 / 53SL ES / EF Johnson

Serial Number: 69509

Present Mileage: N/A

Estimated Value: \$100.00

Remarks: (Brief justification of why property needs to be disposed of)

-This radio is no longer compatible with the frequency used by dispatch.

Recommended minimum disposition price (optional): \$ _____

BY:



DATE:

9.5.24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: In-Car Radio (800)

Year / Model / Make: 2009 / 53SL ES / EF Johnson

Serial Number: 69511

Present Mileage: N/A

Estimated Value: \$100.00

Remarks: (Brief justification of why property needs to be disposed of)

-This radio is no longer compatible with the frequency used by dispatch.

Recommended minimum disposition price (optional): \$ _____

BY: 

DATE: 9.5.14

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: In-Car Radio (800)

Year / Model / Make: 2009 / 53SL ES / EF Johnson

Serial Number: 69512

Present Mileage: N/A

Estimated Value: \$100.00

Remarks: (Brief justification of why property needs to be disposed of)

-This radio is no longer compatible with the frequency used by dispatch.

Recommended minimum disposition price (optional): \$ _____

BY: 

DATE: 9-5-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: In-Car Radio (800)

Year / Model / Make: 2009 / 53SL ES / EF Johnson

Serial Number: 69515

Present Mileage: N/A

Estimated Value: \$100.00

Remarks: (Brief justification of why property needs to be disposed of)

-This radio is no longer compatible with the frequency used by dispatch.

Recommended minimum disposition price (optional): \$ _____

BY:



DATE:

9.5.24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: In-Car Radio (800)

Year / Model / Make: 2009 / 53SL ES / EF Johnson

Serial Number: 69522

Present Mileage: N/A

Estimated Value: \$100.00

Remarks: (Brief justification of why property needs to be disposed of)

-This radio is no longer compatible with the radio frequency used for county dispatch.

Recommended minimum disposition price (optional): \$ _____

BY:



DATE:

9-5-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: In-Car Radio (800)

Year / Model / Make: 2009 / 53SL ES / EF Johnson

Serial Number: 69523

Present Mileage: N/A

Estimated Value: \$100.00

Remarks: (Brief justification of why property needs to be disposed of)

-This radio is no longer compatible with the radio frequency used for county dispatch.

Recommended minimum disposition price (optional): \$ _____

BY: 

DATE: 9-5-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: In-Car Radio (800)

Year / Model / Make: 2009 / 53SL ES / EF Johnson

Serial Number: 69524

Present Mileage: N/A

Estimated Value: \$100.00

Remarks: (Brief justification of why property needs to be disposed of)

-This radio is no longer compatible with the radio frequency used for county dispatch.

Recommended minimum disposition price (optional): \$ _____

BY: 

DATE: 9-5-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: Handheld Radio (WT)

Year / Model / Make: 2002 / Ascend ES / EF Johnson

Serial Number: 17343

Present Mileage: N/A

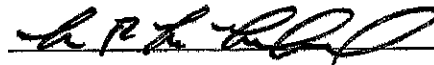
Estimated Value: \$100.00

Remarks: (Brief justification of why property needs to be disposed of)

-This radio is no longer compatible with the frequency used by dispatch.

Recommended minimum disposition price (optional): \$ _____

BY:



DATE:

9-5-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: Handheld Radio (WT)

Year / Model / Make: 2002 / Ascend ES 5100 / EF Johnson

Serial Number: 20156

Present Mileage: N/A

Estimated Value: \$100.00

Remarks: (Brief justification of why property needs to be disposed of)

-These radios are no longer compatible with the frequency used by dispatch.

Recommended minimum disposition price (optional): \$ _____

BY: 

DATE: 9-5-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: Handheld Radio (WT)

Year / Model / Make: 2002 / 5100 ES / EF Johnson

Serial Number: 23855

Present Mileage: N/A

Estimated Value: \$100.00

Remarks: (Brief justification of why property needs to be disposed of)

-This radio is no longer compatible with the frequency used by dispatch.

Recommended minimum disposition price (optional): \$ _____

BY: 

DATE: 9-5-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: Handheld Radio (WT)

Year / Model / Make: 2002 / 5100 ES / EF Johnson

Serial Number: 23880

Present Mileage: N/A

Estimated Value: \$100.00

Remarks: (Brief justification of why property needs to be disposed of)

-This radio is no longer compatible with the frequency used by dispatch.

Recommended minimum disposition price (optional): \$ _____

BY: 

DATE: 9.5.24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: Handheld Radio (WT)

Year / Model / Make: 2002 / 51SL ES / EF Johnson

Serial Number: 54566

Present Mileage: N/A

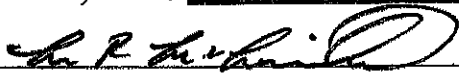
Estimated Value: \$100.00

Remarks: (Brief justification of why property needs to be disposed of)

-This radio is no longer compatible with the frequency used by dispatch.

Recommended minimum disposition price (optional): \$ _____

BY:



DATE:

9-5-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: Handheld Radio (WT)

Year / Model / Make: 2002 / 5100 ES / EF Johnson

Serial Number: 54568

Present Mileage: N/A

Estimated Value: \$100.00

Remarks: (Brief justification of why property needs to be disposed of)

-This radio is no longer compatible with the frequency used by dispatch.

Recommended minimum disposition price (optional): \$ _____

BY:



DATE:

9-5-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: Handheld Radio (WT)

Year / Model / Make: 2002 / 51SL ES / EF Johnson

Serial Number: 54578

Present Mileage: N/A

Estimated Value: \$100.00

Remarks: (Brief justification of why property needs to be disposed of)

-This radio is no longer compatible with the frequency used by dispatch.

Recommended minimum disposition price (optional): \$ _____

BY: 

DATE: 9.5.21

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: Handheld Radio (WT)

Year / Model / Make: 2002 / 51SL ES / EF Johnson

Serial Number: 54582

Present Mileage: N/A

Estimated Value: \$100.00

Remarks: (Brief justification of why property needs to be disposed of)

-This radio is no longer compatible with the frequency used by dispatch.

Recommended minimum disposition price (optional): \$ _____

BY: 

DATE: 9.5-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: Handheld Radio (WT)

Year / Model / Make: 2002 / 51SL ES / EF Johnson

Serial Number: 54595

Present Mileage: N/A

Estimated Value: \$100.00

Remarks: (Brief justification of why property needs to be disposed of)

-This radio is no longer compatible with the frequency used by dispatch.

Recommended minimum disposition price (optional): \$ _____

BY: 

DATE: 9-5-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: Handheld Radio (WT)

Year / Model / Make: 2002 / 5100 ES / EF Johnson

Serial Number: 54596

Present Mileage: N/A

Estimated Value: \$100.00

Remarks: (Brief justification of why property needs to be disposed of)

-This radio is no longer compatible with the frequency used by dispatch.

Recommended minimum disposition price (optional): \$ _____

BY: 

DATE: 9-5-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: Handheld Radio (WT)

Year / Model / Make: 2002 / 51SL ES / EF Johnson

Serial Number: 54615

Present Mileage: N/A

Estimated Value: \$100.00

Remarks: (Brief justification of why property needs to be disposed of)

-This radio is no longer compatible with the frequency used by dispatch.

Recommended minimum disposition price (optional): \$ _____

BY: MIC M. [Signature]

DATE: 9-5-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: Handheld Radio (WT)

Year / Model / Make: 2002 / 5100 ES / EF Johnson

Serial Number: 54618

Present Mileage: N/A

Estimated Value: \$100.00

Remarks: (Brief justification of why property needs to be disposed of)

-This radio is no longer compatible with the frequency used by dispatch.

Recommended minimum disposition price (optional): \$ _____

BY: 

DATE: 9-5-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: Alco-Sensor

Year / Model / Make: 1999 / Alco-Sensor III / Intoximeter Inc.

Serial Number: 1026429

Present Mileage: N/A

Estimated Value: \$50.00

Remarks: (Brief justification of why property needs to be disposed of)

-This product has been discontinued and can no longer be calibrated.

Recommended minimum disposition price (optional): \$ _____

BY: 

DATE: 9-5-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: Alco-Sensor

Year / Model / Make: 1999 / Alco-Sensor III / Intoximeter Inc.

Serial Number: 1026430

Present Mileage: N/A

Estimated Value: \$50.00

Remarks: (Brief justification of why property needs to be disposed of)

-This product has been discontinued and can no longer be calibrated.

Recommended minimum disposition price (optional): \$ _____

BY: 

DATE: 9-5-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: Alco-Sensor

Year / Model / Make: 1999 / Alco-Sensor III / Intoximeter Inc.

Serial Number: 1100013

Present Mileage: N/A

Estimated Value: \$100.00

Remarks: (Brief justification of why property needs to be disposed of)

-This product has been discontinued and can no longer be calibrated.

Recommended minimum disposition price (optional): \$ _____

BY: MR. M. M. M. M. M.

DATE: 9-5-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: Alco-Sensor

Year / Model / Make: 1999 / Alco-Sensor III / Intoximeter Inc.

Serial Number: 1100014

Present Mileage: N/A

Estimated Value: \$100.00

Remarks: (Brief justification of why property needs to be disposed of)

-This product has been discontinued and can no longer be calibrated.

Recommended minimum disposition price (optional): \$ _____

BY: 

DATE: 9-5-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: Alco-Sensor

Year / Model / Make: 1999 / Alco-Sensor III / Intoximeter Inc.

Serial Number: 1100015

Present Mileage: N/A

Estimated Value: \$100.00

Remarks: (Brief justification of why property needs to be disposed of)

-This product has been discontinued and can no longer be calibrated.

Recommended minimum disposition price (optional): \$ _____

BY: 

DATE: 9-5-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: Alco-Sensor

Year / Model / Make: 1999 / Alco-Sensor III / Intoximeter Inc.

Serial Number: 1100016

Present Mileage: N/A

Estimated Value: \$100.00

Remarks: (Brief justification of why property needs to be disposed of)

-This product has been discontinued and can no longer be calibrated.

Recommended minimum disposition price (optional): \$ _____

BY: 

DATE: 9-5-21

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: RADAR UNIT

Year / Model / Make: 2005 / Golden Eagle (Directional) / Kustom Signals Inc.

Serial Number: DP1191

Present Mileage: N/A

Estimated Value: \$50.00

Remarks: (Brief justification of why property needs to be disposed of)

-This radar unit is no longer able to be calibrated and cannot be used by the department.

Recommended minimum disposition price (optional): \$ _____

BY: 

DATE: 9-5-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: RADAR UNIT

Year / Model / Make: 2005 / Golden Eagle (Directional) / Kustom Signals Inc.

Serial Number: DP1203

Present Mileage: N/A

Estimated Value: \$50.00

Remarks: (Brief justification of why property needs to be disposed of)

-This radar unit is no longer able to be calibrated and cannot be used by the department.

Recommended minimum disposition price (optional): \$ _____

BY:



DATE:

2.5.24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: RADAR UNIT

Year / Model / Make: 2005 / Golden Eagle / Kustom Signals Inc.

Serial Number: E17558

Present Mileage: N/A

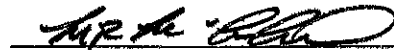
Estimated Value: \$50.00

Remarks: (Brief justification of why property needs to be disposed of)

-This radar unit is no longer able to be calibrated and cannot be used by the department.

Recommended minimum disposition price (optional): \$ _____

BY:



DATE:

9-5-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: RADAR UNIT

Year / Model / Make: 2005 / Golden Eagle / Kustom Signals Inc.

Serial Number: E17565

Present Mileage: N/A

Estimated Value: \$50.00

Remarks: (Brief justification of why property needs to be disposed of)

-This radar unit is no longer able to be calibrated and cannot be used by the department.

Recommended minimum disposition price (optional): \$ _____

BY:

APRRO

DATE:

9-5-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: RADAR UNIT

Year / Model / Make: 2005 / Golden Eagle / Kustom Signals Inc.

Serial Number: E17585

Present Mileage: N/A

Estimated Value: \$50.00

Remarks: (Brief justification of why property needs to be disposed of)

-This radar unit is no longer able to be calibrated and cannot be used by the department.

Recommended minimum disposition price (optional): \$ _____

BY: MR. M. M. M. M. M.

DATE: 9-5-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: Kustom Signals Handheld Computer

Year / Model / Make: 2003 / MobilePro 900 / NEC

Serial Number: 53FM900286

Present Mileage: N/A

Estimated Value: \$50.00

Remarks: (Brief justification of why property needs to be disposed of)

A handheld computer. The software contained on this product is obsolete and the computer can no longer be used.

Recommended minimum disposition price (optional): \$ _____

BY: 

DATE: 9-5-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: Cell Phone Data Extraction and Analysis Kit

Year / Model / Make: 2016 / Strike Secure View / Susteen

Serial Number: SV4F

Present Mileage: N/A

Estimated Value: \$50.00

Remarks: (Brief justification of why property needs to be disposed of)

-The software has become obsolete, and the device cannot be updated.

Recommended minimum disposition price (optional): \$ _____

BY: 

DATE: 9-5-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: Dell Laptop

Year / Model / Make: 2005 / Latitude / Dell
0610

Serial Number: H5M7H81

Present Mileage: N/A

Estimated Value: \$0

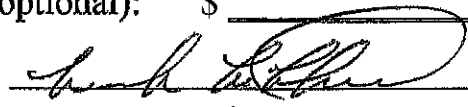
Remarks: (Brief justification of why property needs to be disposed of)

Computers have been replaced and are no longer operable.

Recommended minimum disposition price (optional): \$ _____

BY: _____

DATE: _____


8-21-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: Dell Laptop

Year / Model / Make: 2014 / Latitude / Dell
E5450

Serial Number: 3ZKL 362

Present Mileage: N/A

Estimated Value: \$0

Remarks: (Brief justification of why property needs to be disposed of)

Computers have been replaced and are no longer operable.

Recommended minimum disposition price (optional): \$ _____

BY: Mark M. Smith

DATE: 8-21-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: Dell Laptop

Year / Model / Make: 2014 / Latitude / Dell
E5450

Serial Number: 4YKL362

Present Mileage: N/A

Estimated Value: \$0

Remarks: (Brief justification of why property needs to be disposed of)

Computers have been replaced and are no longer operable.

Recommended minimum disposition price (optional): \$ _____

BY: 

DATE: 8.21.24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: Dell Laptop

Year / Model / Make: 2014 / Latitude / Dell
E5440

Serial Number: GHBPH12

Present Mileage: N/A

Estimated Value: \$0

Remarks: (Brief justification of why property needs to be disposed of)

Computers have been replaced and are no longer operable.

Recommended minimum disposition price (optional): \$ _____

BY: Thomas L. [Signature]

DATE: 8-21-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: Dell Laptop

Year / Model / Make: 2014 / Latitude / Dell
E5440

Serial Number: 5XFPH12

Present Mileage: N/A

Estimated Value: \$0

Remarks: (Brief justification of why property needs to be disposed of)

Computers have been replaced and are no longer operable.

Recommended minimum disposition price (optional): \$ _____

BY: 

DATE: 8-21-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: Dell Laptop

Year / Model / Make: 2014 / Latitude / Dell
ES440

Serial Number: CNBPH12

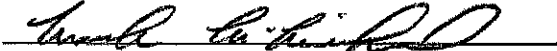
Present Mileage: N/A

Estimated Value: \$0

Remarks: (Brief justification of why property needs to be disposed of)

Computers have been replaced and are no longer operable.

Recommended minimum disposition price (optional): \$ _____

BY: 

DATE: 8-21-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: Dell Laptop

Year / Model / Make: 2014 / Latitude / Dell
E5440

Serial Number: 6R9PH12

Present Mileage: N/A

Estimated Value: \$0

Remarks: (Brief justification of why property needs to be disposed of)

Computers have been replaced and are no longer operable.

Recommended minimum disposition price (optional): \$ _____

BY: 

DATE: 8-21-201

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: Dell Laptop

Year / Model / Make: 2014 / Latitude / Dell
E5440

Serial Number: GG9PH12

Present Mileage: N/A

Estimated Value: \$0

Remarks: (Brief justification of why property needs to be disposed of)

Computers have been replaced and are no longer operable.

Recommended minimum disposition price (optional): \$ _____

BY: Lucah the the QP

DATE: 8-21-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: Dell Laptop

Year / Model / Make: 2014 / Latitude / Dell
E5440

Serial Number: B777VZ1

Present Mileage: N/A

Estimated Value: \$0

Remarks: (Brief justification of why property needs to be disposed of)

Computers have been replaced and are no longer operable.

Recommended minimum disposition price (optional): \$ _____

BY: Mark L. RHP

DATE: 8-21-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: Dell Laptop

Year / Model / Make: 2014 / Latitude / Dell
E5440

Serial Number: 7T9 PH12

Present Mileage: N/A

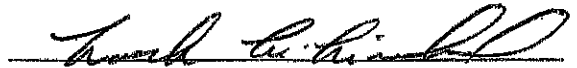
Estimated Value: \$0

Remarks: (Brief justification of why property needs to be disposed of)

Computers have been replaced and are no longer operable.

Recommended minimum disposition price (optional): \$ _____

BY:



DATE:

8-21-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: Dell Laptop

Year / Model / Make: 2014 / Latitude / Dell
E5440

Serial Number: 9Z9PH12

Present Mileage: N/A

Estimated Value: \$0

Remarks: (Brief justification of why property needs to be disposed of)

Computers have been replaced and are no longer operable.

Recommended minimum disposition price (optional): \$ _____

BY: 

DATE: 8-21-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: Dell Laptop

Year / Model / Make: 2014 / Latitude / Dell
E 5440

Serial Number: 1YFPH12

Present Mileage: N/A

Estimated Value: \$0

Remarks: (Brief justification of why property needs to be disposed of)

Computers have been replaced and are no longer operable.

Recommended minimum disposition price (optional): \$ _____

BY:



DATE:

8-21-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: Dell Laptop

Year / Model / Make: 2017 / Latitude 3480 / Dell

Serial Number: 1937PJ2

Present Mileage: N/A

Estimated Value: \$0

Remarks: (Brief justification of why property needs to be disposed of)

Computers have been replaced and are no longer operable.

Recommended minimum disposition price (optional): \$ _____

BY: 

DATE: 8-21-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: Dell Laptop

Year / Model / Make: 2017 / Latitude / Dell
3480

Serial Number: J837PJ2

Present Mileage: N/A

Estimated Value: \$0

Remarks: (Brief justification of why property needs to be disposed of)

Computers have been replaced and are no longer operable.

Recommended minimum disposition price (optional): \$ _____

BY:

Frankie P.

DATE:

8-21-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: Dell Laptop

Year / Model / Make: 2022 / Latitude / Dell
E5430

Serial Number: 20RLLV1

Present Mileage: N/A

Estimated Value: \$0

Remarks: (Brief justification of why property needs to be disposed of)

Computers have been replaced and are no longer operable.

Recommended minimum disposition price (optional): \$ _____

BY:

Charles C. [Signature]

DATE:

8-21-24

DISPOSITION OF TOWN OF ELIZABETHTOWN PROPERTY

Requesting Department: Elizabethtown Police Department

Vehicle or Equipment: Dell Laptop

Year / Model / Make: 2022 / Latitude / Dell
E5430

Serial Number: 8GHLLV1

Present Mileage: N/A

Estimated Value: \$0

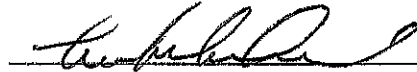
Remarks: (Brief justification of why property needs to be disposed of)

Computers have been replaced and are no longer operable.

Recommended minimum disposition price (optional): \$ _____

BY: _____

DATE: _____



5-21-24



**A RESOLUTION CONCERNING HALLOWEEN
IN THE TOWN OF ELIZABETHTOWN**

RESOLUTION #R-2024-20

WHEREAS, the date being set for soliciting treats on Halloween in Elizabethtown is scheduled for Tuesday, October 31st; and

WHEREAS, to provide for the safety and welfare of the citizens of Elizabethtown, certain rules will be in effect; and

NOW, THEREFORE, BE IT RESOLVED that:

- 1) Only children age 12 and under shall be allowed to solicit gifts (“treats”) from residents and/or businesses of this community;
- 2) Children under the age of 9 must be accompanied by an adult;
- 3) “Trick or Treating” activities will begin at 5:30 p.m. and end at 9:00 p.m. on Thursday, October 31st for children and youth in Elizabethtown;
- 4) A curfew will be in effect for all youth between the ages of 13 and adult age after 11:00 p.m. on October 31, 2024 until 6 a.m. on November 1, 2023 (which does not preclude the Town of Elizabethtown Youth Protection Ordinance); and
- 5) The provisions of this resolution do not apply to those collecting for UNICEF or for church groups, except that a responsible adult must accompany the solicitors.

BE IT FURTHER RESOLVED that all motorists and pedestrians exercise extreme caution during the Halloween activities.

Adopted this the 7th day of October, 2024.

Sylvia Campbell, Mayor

ATTACH. #H

CAPITAL PROJECT ORDINANCE
LEAD SERVICE LINE REPLACEMENT PROGRAM #31-00
TOWN OF ELIZABETHTOWN

Be it ordained by the Elizabethtown Town Council that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following capital project ordinance is hereby adopted:

Section 1: The project authorized is for the inspection and inventory of water lines to determine the construction material of service lines to comply with the inventory requirements of the Federal Lead and Copper Rule Revision and the anticipated requirements of the proposed Federal Lead and Copper Rule Improvements.

Section 2: The officers of this unit are hereby directed to proceed with the grant project within the terms of the grant documents and the budget contained herein.

Section 3: The following revenues are anticipated to be available to complete this project:

NCDEQ Repayable Loan	\$111,568.00
NCDEQ Principal Forgiveness Loan	<u>\$167,352.00</u>
TOTAL REVENUES	\$278,920.00

Section 4: The following amounts are appropriated for this project:

Contracted Services	<u>\$278,920.00</u>
TOTAL APPROPRIATIONS	\$278,920.00

Section 5: The finance officer is hereby directed to maintain within the Grant Project Fund sufficient detailed accounting records to provide the accounting to the grantor agency required by the grant agreement.

Section 6: Funds may be advanced from the General Funds for the purpose of making payments as due. Reimbursement requests should be made to the grantor agency in an orderly and timely manner.

Section 7: The Finance Officer is hereby directed to report annually on the financial status of each project element in Section 4 and on the total grant revenues received or claimed.

Section 8: The Budget Officer is hereby directed to report the financial status of the project to the governing board on at least a quarterly basis.

Section 9: Copies of this grant project ordinance shall be furnished to the Budget Officer, the Finance Officer, and to the Clerk to Town Council to be kept by them for their direction in the disbursement of funds.

Adopted this 7th day of October 2024.

/s/ _____
Sylvia Campbell, Mayor

/s/ _____
Dane D. Rideout, Town Manager

/s/ _____
Juanita Hester, Town Clerk

ATTACH. #1

Town of Elizabethtown
Grant Project Budget Amendment #71-01
Dewitt St. Water Tank Rehab

BE IT ORDAINED by the Council of the Town of Elizabethtown, North Carolina, that, pursuant to Section 20 of Chapter 160A of the General Statutes of North Carolina, the capital project ordinance for the Dewitt St. Water Tank Rehab project is hereby amended as follows:

Section 2: The following revenues are hereby appropriated for the project:

<u>Description</u>	<u>Approved Budget</u>	<u>Increase/ Decrease</u>	<u>Revised Budget</u>
Capital Reserve Fund Bal. Appropriation	<u>\$522,500.00</u>	<u>(\$2,000.00)</u>	<u>\$520,500.00</u>
	<u>\$522,500.00</u>	<u>(\$2,000.00)</u>	<u>\$520,500.00</u>

Section 3: The following amounts are hereby appropriated for this project:

<u>Description</u>	<u>Approved Budget</u>	<u>Increase/ Decrease</u>	<u>Revised Budget</u>
Rehab Construction	<u>\$491,000.00</u>	<u>(\$2,000.00)</u>	<u>\$489,000.00</u>
Engineering Fees	<u>\$31,500.00</u>	<u>\$0.00</u>	<u>\$31,500.00</u>
	<u>\$522,500.00</u>	<u>(2,000.00)</u>	<u>\$520,500.00</u>

Adopted this 7th day of October 2024

/s/ _____
Sylvia Campbell, Mayor

/s/ _____
Dane D. Rideout, Town Manager

/s/ _____
Juanita Hester, Town Clerk

TOWN OF ELIZABETH TOWN									
Dewitt Street Water Tank Rehab									
FUND:	#71								
NUMBER	REVENUE ACCOUNT #71-3900-071	TOTAL	REVISED	ACTUAL TO	ACTUAL TO				Remaining
	Fund Balance Appropriated	BUDGET	BUDGET	6/30/2023	6/30/2024	Total			Balance
		522,500.00	520,500.00	507,500.00	13,000.00	520,500.00			0.00
	Revenue Total	522,500.00	520,500.00	507,500.00	13,000.00	520,500.00			0.00
NUMBER	EXPEND. ACCOUNT #71-8140	TOTAL	REVISED	ACTUAL TO	ACTUAL TO				Remaining
	Engineering	BUDGET	BUDGET	6/30/2023	6/30/2024	Total			Balance
		31,500.00	31,500.00	21,500.00	10,000.00	31,500.00			0.00
	Rehab Construction	491,000.00	489,000.00	486,000.00	3,000.00	489,000.00			0.00
	Expenditure Total	522,500.00	520,500.00	507,500.00	13,000.00	520,500.00			0.00
						0.00			0.00
APPROVED: (5-1-2023)									
AMEND & CLOSE: (10-7-2024)									

**Town of Elizabethtown
Capital Project Ordinance#71-02
Dewitt St. Water Tank Rehab**

AN ORDINANCE CLOSING THE CAPITAL PROJECT BUDGET ORDINANCE #71-00

WHEREAS, Grant Project Budget Ordinance #71-00 was adopted by the Town Council of the Town of Elizabethtown, North Carolina on 1st day of May 2023, for the rehabbing the Dewitt St. water tank.

WHEREAS, \$520,500.00 in funding was appropriated from fund balance in the Capital Reserve Fund.

WHEREAS, the appropriation was spent in full the rehab project was completed.

WHEREAS, the finance director is hereby directed to complete any further actions, to include reporting requirements, for accounting purposes.

BE IT NOW ORDAINED by the Town of Elizabethtown Council that the capital project is hereby closed.

Adopted this 7th day of October 2024.

/s/ _____
Sylvia Campbell, Mayor

/s/ _____
Dane D. Rideout, Town Manager

/s/ _____
Juanita Hester, Town Clerk

Town of Elizabethtown
Grant Project Budget Amendment #60-01
COMMUNITY ENHANCEMENTS FOR ECONOMIC GROWTH

BE IT ORDAINED by the Council of the Town of Elizabethtown, North Carolina, that, pursuant to Section 20 of Chapter 160A of the General Statutes of North Carolina, the capital project ordinance for the Community Enhancements for Economic Growth project to purchase Ace Wrecker site is hereby amended as follows:

Section 3: The following revenues are hereby appropriated for the project:

<u>Description</u>	<u>Approved Budget</u>	<u>Increase/ Decrease</u>	<u>Revised Budget</u>
CDBG – Rural Transformation Grant	\$150,000.00	\$0.00	\$150,000.00
Local Match	<u>\$102,036.00</u>	<u>\$233.00</u>	<u>\$102,269.00</u>
	<u>\$252,036.00</u>	<u>\$233.00</u>	<u>\$252,269.00</u>

Section 4: The following amounts are hereby appropriated for this project:

<u>Description</u>	<u>Approved Budget</u>	<u>Increase/ Decrease</u>	<u>Revised Budget</u>
Land Acquisition	\$252,036.00	_____ \$233.00	\$252,269.00
	<u>\$252,036.00</u>	_____ \$233.00	<u>\$252,269.00</u>

Adopted this 7th day of October 2024

/s/ _____
Sylvia Campbell, Mayor

/s/ _____
Dane D. Rideout, Town Manager

/s/ _____
Juanita Hester, Town Clerk

TOWN OF ELIZABETH TOWN									
CDBG - Rural Transformation Grant									
FUND:	#60								
NUMBER	REVENUE ACCOUNT #60-3000	Original	BUDGET	Amended	BUDGET	ACTUAL TO	6/30/2024	Total	Remaining Balance
360	NC Dept of Commerce	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	150,000.00	0.00
323	Local Match	102,036.00	102,036.00	102,269.00	102,269.00	2,268.96	2,268.96	2,268.96	100,000.04
							0.00	0.00	0.00
	Revenue Total	252,036.00	252,269.00	252,269.00	252,269.00	152,268.96	152,268.96	152,268.96	100,000.04
NUMBER	EXPEND. ACCOUNT #60-8140	Original	BUDGET	Original	BUDGET	ACTUAL TO	6/30/2024	Total	Remaining Balance
500	Land Acquisition	252,036.00	252,269.00	252,269.00	252,269.00	152,268.96	152,268.96	152,268.96	100,000.04
							0.00	0.00	0.00
	Expenditure Total	252,036.00	252,269.00	252,269.00	252,269.00	152,268.96	152,268.96	152,268.96	100,000.04
							0.00	0.00	0.00
APPROVED: (1-9-2023)									
AMENDED: (10-7-2024) <i>Project cannot be closed out till loan is paid off 7/01/2028.</i>									

**Town of Elizabethtown
Capital Project Ordinance#66-01
Stormwater Master Plan**

AN ORDINANCE CLOSING THE CAPITAL PROJECT BUDGET ORDINANCE #2023-03

WHEREAS, Grant Project Budget Ordinance #2023-012 was adopted by the Town Council of the Town of Elizabethtown, North Carolina on 9th day of January 2023, for the purpose developing a stormwater master plan document.

WHEREAS, \$132,000.00 in funding was appropriated in grant funds provided by Golden Leaf Foundation.

WHEREAS, the appropriation was spent in full and a stormwater master plan document was provided to the Town of Elizabethtown.

WHEREAS, the finance director is hereby directed to complete any further actions, to include reporting requirements, for accounting purposes.

BE IT NOW ORDAINED by the Town of Elizabethtown Council that the capital project is hereby closed.

Adopted this 7th day of October 2024.

/s/ _____
Sylvia Campbell, Mayor

/s/ _____
Dane D. Rideout, Town Manager

/s/ _____
Juanita Hester, Town Clerk

Town of Elizabethtown
Grant Project Budget Amendment #11-03
Coronavirus State and Local Fiscal Recovery Funds (CSLFRF)

BE IT ORDAINED by the Council of the Town of Elizabethtown, North Carolina, that, pursuant to Section 20 of Chapter 160A of the General Statutes of North Carolina, the capital project ordinance for the Coronavirus State and Local Fiscal Recover Funds is hereby amended as follows:

Section 2: The following amounts are appropriated for the project:

<u>Description</u>	<u>Approved Budget</u>	<u>Increase/ Decrease</u>	<u>Revised Budget</u>
Law Enforcement Salaries	\$775,000.00	(\$18,310.35)	\$756,689.65
Law Enforcement Benefits	<u>\$301,559.97</u>	<u>\$22,923.04</u>	<u>\$324,483.01</u>
	<u>\$1,076,559.97</u>	<u>\$4,612.69</u>	<u>\$1,081,172.66</u>

Section 3: The following revenues are hereby appropriated for the project:

<u>Description</u>	<u>Approved Budget</u>	<u>Increase/ Decrease</u>	<u>Revised Budget</u>
Interest Earnings	\$0.00	\$4,612.69	\$4,612.69
ARPA Funds	<u>\$1,076,559.97</u>	<u>\$0.00</u>	<u>\$1,076,559.97</u>
	<u>\$1,076,559.97</u>	<u>\$4,612.69</u>	<u>\$1,081,172.66</u>

Adopted this 7th day of October 2024

/s/ _____
Sylvia Campbell, Mayor

/s/ _____
Dane D. Rideout, Town Manager

/s/ _____
Juanita Hester, Town Clerk

TOWN OF ELIZABETH TOWN									
ARPA - Revenue Replacement									
FUND:	#11								
NUMBER	REVENUE ACCOUNT #11-3000	Original BUDGET	Amended BUDGET	ACTUAL TO 6/30/2022	ACTUAL TO 6/30/2023	Total	Remaining Balance		
301	Interest Earnings	0.00	4,612.69	63.62	4,549.07	4,612.69	0.00		
320	ARPA Funding	1,076,559.97	1,076,559.97	538,279.99	538,279.98	1,076,559.97	0.00		
	Revenue Total	1,076,559.97	1,081,172.66	538,343.61	542,829.05	1,081,172.66	0.00		
NUMBER	EXPEND. ACCOUNT #11-8140	Original BUDGET	Amended BUDGET	ACTUAL TO 6/30/2022	ACTUAL TO 6/30/2023	Total	Remaining Balance		
121	Law Enforcement Salaries	775,000.00	756,689.65	387,500.00	369,189.65	756,689.65	0.00		
1XX	Law Enforcement Benefits	301,559.97	324,483.01	150,779.99	173,703.02	324,483.01	0.00		
	Expenditure Total	1,076,559.97	1,081,172.66	538,279.99	542,892.67	1,081,172.66	0.00		
						0.00	0.00		
APPROVED: (1-9-2023)									
AMENDED and CLOSED: (10-7-2024)									

**Town of Elizabethtown
Grant Project Ordinance#11-03
Coronavirus State and Local Fiscal Recovery Funds (CSLFRF)**

AN ORDINANCE CLOSING THE GRANT PROJECT BUDGET ORDINANCE #2021-05

WHEREAS, Grant Project Budget Ordinance #2021-05 was adopted by the Town Council of the Town of Elizabethtown, North Carolina on 12th day of July 2021 for the purpose of establishing a Budget for revenue replacement to be funded by the Coronavirus State and Local Recovery Funds of HR 1319 American Rescue Plan of 2021 (CSLRF).

WHEREAS, \$1,076,559.97 in funding was appropriated in grant funds from the Federal government and \$4,612.69 was appropriated in interest earnings for a total project fund appropriation of \$1,081,172.66.

WHEREAS, the appropriation was spent in full and the general fund was reimbursed for law enforcement salaries and benefits.

WHEREAS, the finance director is hereby directed to complete any further actions, to include reporting requirements, for accounting purposes.

BE IT NOW ORDAINED by the Town of Elizabethtown Council that the grant project and fund restricted for revenue replacement is hereby closed

Adopted this 7th day of October 2024.

/s/ _____
Sylvia Campbell, Mayor

/s/ _____
Dane D. Rideout, Town Manager

/s/ _____
Juanita Hester, Town Clerk

**TOWN OF ELIZABETHTOWN
2021 STREET IMPROVEMENT PROJECT
Capital Project Budget Amendment #4520-01**

BE IT ORDAINED by the Council of the Town of Elizabethtown, North Carolina, that, pursuant to Section 20 of Chapter 160A of the General Statutes of North Carolina, the capital project ordinance for street improvements is hereby amended as follows:

Section 2: The following amounts are appropriated for the project:

<u>Description</u>	<u>Approved Budget</u>	<u>Increase/ Decrease</u>	<u>Revised Budget</u>
Engineering Fees	\$11,700.00	(\$800.00)	\$10,900.00
Resurfacing and Repairs	<u>\$1,988,300.00</u>	<u>\$800.00</u>	<u>\$1,989,100.00</u>
	<u>\$2,000,000.00</u>	<u>\$0.00</u>	<u>\$2,000,000.00</u>

Adopted this 7th day of October 2024.

/s/ _____
Sylvia Campbell, Mayor

/s/ _____
Dane D. Rideout, Town Manager

/s/ _____
Juanita Hester, Town Clerk

TOWN OF ELIZABETHTOWN									
Street Improvement Project									
Dept:	#4520								
NUMBER	REVENUE ACCOUNT #62-3000	TOTAL BUDGET	REVISED BUDGET	ACTUAL TO 6/30/2022	ACTUAL TO 6/30/2023	ACTUAL TO 6/30/2024	Total	Remaining Balance	
	First Bank Loan	2,000,000.00	2,000,000.00	724,872.11	1,275,127.89		2,000,000.00	0.00	
	Revenue Total	2,000,000.00	2,000,000.00	724,872.11	1,275,127.89	0.00	2,000,000.00	0.00	
NUMBER	EXPEND. ACCOUNT #62-8140	TOTAL BUDGET	REVISED BUDGET	ACTUAL TO 6/30/2022	ACTUAL TO 6/30/2023	ACTUAL TO 6/30/2024	Total	Remaining Balance	
	Engineering Fees	11,700.00	10,900.00	10,900.00			10,900.00	0.00	
	Resurfacing and Repairs	1,988,300.00	1,989,100.00	758,324.68	318,366.88	912,408.44	1,989,100.00	0.00	
	Expenditure Total	2,000,000.00	2,000,000.00	769,224.68	318,366.88	912,408.44	2,000,000.00	0.00	
APPROVED: (3-7-2022)									
AMENDMENT & CLOSE: (10/7/2024)									

**Town of Elizabethtown
Capital Project Ordinance#4520-02
2021 Street Improvement Project**

AN ORDINANCE CLOSING THE CAPITAL PROJECT BUDGET ORDINANCE #2022-02

WHEREAS, Grant Project Budget Ordinance #2022-02 was adopted by the Town Council of the Town of Elizabethtown, North Carolina on 7th day of March 2022 for the purpose of establishing a budget for a street improvement project.

WHEREAS, \$2,000,000.00 in funding was appropriated in the General Fund from a loan with First Bank located in Elizabethtown, North Carolina.

WHEREAS, the appropriation was spent in full and the street improvements were completed.

WHEREAS, the finance director is hereby directed to complete any further actions, to include reporting requirements, for accounting purposes.

BE IT NOW ORDAINED by the Town of Elizabethtown Council that the capital project is hereby closed.

Adopted this 7th day of October 2024.

/s/ _____
Sylvia Campbell, Mayor

/s/ _____
Dane D. Rideout, Town Manager

/s/ _____
Juanita Hester, Town Clerk

**TOWN OF ELIZABETHTOWN
CAPITAL IMPROVEMENT PLAN
10/7/2024**

Project Title	FY Added to List	FYE 2025	FYE 2026	FYE 2027	FYE 2028	FYE 2029	FYE 2030	FYE 2031	FYE 2032	FYE 2033	FYE 2034
General Fund (10)											
Police Dept:											
1. Two Police Cars	Annually		\$82,000.00	\$86,000.00	\$90,500.00	\$95,000.00	\$100,000.00	\$105,000.00	\$110,000.00	\$115,500.00	\$121,000.00
Fire Dept:											
1. Refurbished 554	2015				\$400,000.00						
2. Replacement vehicle - brush truck	2021		\$150,000.00								
3. Fire Truck	2025										\$1,200,000.00
Streets Dept:											
1. Utility Burial Phase III - S. Poplar St.	2013							\$4,000,000.00			
TOTAL - GENERAL FUND		\$0.00	\$232,000.00	\$86,000.00	\$490,500.00	\$95,000.00	\$100,000.00	\$4,105,000.00	\$110,000.00	\$115,500.00	\$1,321,000.00
Water/Sewer Fund (30)											
Water Dept:											
1. Add Altitude Valve at Airport Water Tank	2012			\$175,000.00							
2. Generator - Well #3 (Smith Circle across from housing proj.)	2019			\$80,000.00							
3. Water Main Isolation Valves Replacement	2021		\$105,000		\$105,000.00		\$105,000.00		\$105,000.00		\$105,000.00
4. Asbestos Cement Pipes Replacement	2023		\$200,000.00		\$200,000.00			\$200,000.00		\$200,000.00	
5. Infrastructure Expansion for Industrial Park (LWP)	2025		\$10,000,000.00	\$5,000,000.00	\$2,000,000.00	\$6,000,000.00		\$1,000,000.00			
6. Water Tank Maintenance - Swanzy St.	2025				\$750,000.00						
7. Water Tank Maintenance - Cromartie Rd.	2025								\$750,000.00		
8. New Raw Water Well @ Industrial Park	2025			\$997,000.00							
9. Elevated 500,000 Gallon Water Tank @ Industrial Park	2025				\$3,250,000.00						
10. Additional 4,350 linear feet Water Lines @ Industrial Park	2025										\$1,087,500.00
11. Phase I Water Infrastructure @ Corporate Airpark	2025		\$125,000.00								
12. Phase II Water Infrastructure @ Corporate Airpark	2025			\$125,000.00							
Sewer Dept:											
1. Planned Lower St. Lift Station & Forcemain Sewer Upgrades	2014			\$1,000,000.00		\$1,000,000.00					
2. Harwood Lift Station Rehab & Generator	2021		\$200,000.00								
3. Install SCADA at 6 Lift Stations	2023	\$108,000.00									
4. WWTP Upgrade & Rehabilitations	2023	\$1,500,000.00	\$16,250,000.00	\$16,250,000.00							
5. Lift Station for County Property next to Industrial Park	2025										\$625,000.00
6. Force Main Lines from County Property to Town's Property Line (4,350 linear feet)	2025										\$1,000,000.00
7. Phase I Sewer Infrastructure @ Corporate Airpark	2025		\$125,000.00								
8. Phase II Sewer Infrastructure @ Corporate Airpark	2025			\$125,000.00							
TOTAL - WATER/SEWER FUND		\$1,608,000.00	\$27,005,000.00	\$23,752,000.00	\$6,305,000.00	\$7,000,000.00	\$105,000.00	\$1,200,000.00	\$855,000.00	\$200,000.00	\$2,817,500.00
TOTAL - ALL FUNDS		\$1,608,000.00	\$27,237,000.00	\$23,838,000.00	\$6,795,500.00	\$7,095,000.00	\$205,000.00	\$5,305,000.00	\$965,000.00	\$315,500.00	\$4,138,500.00

Item Cover Page

COUNCIL AGENDA ITEM REPORT

DATE: October 7, 2024

SUBMITTED BY: Juanita Hester

ITEM TYPE: Resolution

AGENDA SECTION: ORDINANCES/RESOLUTIONS/PROCLAMATIONS

SUBJECT: Resolution #R-2024-22 - To Adopt 10-Year Capital Improvement Plan Providing for the "Wastewater Treatment Plant Upgrades" Project

BACKGROUND: Director of Public Works/Engineering Services Steve Duffy may be called upon to present this agenda item.

As part of the application process seeking additional funding for the Wastewater Treatment Plant Upgrades' project, points may be earned for the State's review and consideration of funding for the Town if there is an adopted 10-year Capital Improvement Plan in place. This Resolution will be included in the application package that is being prepared by the project engineer.

Copy of Resolution provided.

SUGGESTED ACTION: Council is requested to approve the Resolution.

ATTACHMENTS:

[Resolution - To Adopt 10-Year Capital Improvement Plan - Exhibit A - WWTP Upgrades Project - 10.7.24.pdf](#)

TOWN OF ELIZABETHTOWN
RESOLUTION TO ADOPT 10-YEAR CAPITAL IMPROVEMENT PLAN
PROVIDING FOR THE
“WASTEWATER TREATMENT PLANT UPGRADES” PROJECT
(Amended from 5-Year Plan to 10-Year Plan)

#R-2024-22

*Town Council Member _____, seconded by Town Council Member _____,
moved that the following be adopted:*

WHEREAS, the current Town of Elizabethtown Capital Improvement Plan was prepared as a 5-year planning tool and is being amended on October 7, 2024 to a 10-Year CIP in order to include project funding for the Town’s “Wastewater Treatment Plant Upgrades” project; and;

WHEREAS, the amended CIP identifies the infrastructure requirements and elements necessary to achieve and maintain construction projects for the Town for the next 10 years; and

WHEREAS, this 10-year Capital Improvement Plan, as adopted in Town Council’s October 7, 2024 Consent Agenda, Item #J, includes the Town’s “Wastewater Treatment Plant Upgrades” project.

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor and Town Council Members hereby accept and adopt the 10-Year Capital Improvement Plan attached hereto as Exhibit “A” and effective upon adoption.

Adopted this the 7th day of October, 2024.

Sylvia Campbell, Mayor

ATTEST:

Juanita Hester, Town Clerk

TOWN OF ELIZABETHTOWN CAPITAL IMPROVEMENT PLAN 10/7/2024												
Project Title		FY Added to List	FYE 2025	FYE 2026	FYE 2027	FYE 2028	FYE 2029	FYE 2030	FYE 2031	FYE 2032	FYE 2033	FYE 2034
General Fund (10)												
Police Dept:												
1.	Two Police Cars	Annually		\$82,000.00	\$86,000.00	\$90,500.00	\$95,000.00	\$100,000.00	\$105,000.00	\$110,000.00	\$115,500.00	\$121,000.00
Fire Dept:												
1.	Refurbished 554	2015				\$400,000.00						
2.	Replacement vehicle - brush truck	2021		\$150,000.00								
3.	Fire Truck	2025										\$1,200,000.00
Streets Dept:												
1.	Utility Burial Phase III - S. Poplar St.	2013							\$4,000,000.00			
TOTAL - GENERAL FUND			\$0.00	\$232,000.00	\$86,000.00	\$490,500.00	\$95,000.00	\$100,000.00	\$4,105,000.00	\$110,000.00	\$115,500.00	\$1,321,000.00
Water/Sewer Fund (30)												
Water Dept:												
1	Add Altitude Valve at Airport Water Tank	2012			\$175,000.00							
2	Generator - Well #3 (Smith Circle across from housing proj.	2019			\$80,000.00							
3	Water Main Isolation Valves Replacement	2021		\$105,000		\$105,000.00		\$105,000.00		\$105,000.00		\$105,000.00
4	Asbestos Cement Pipes Replacement	2023		\$200,000.00		\$200,000.00			\$200,000.00		\$200,000.00	
5	Infrastructure Expansion for Industrial Park (LWP)	2025		\$10,000,000.00	\$5,000,000.00	\$2,000,000.00	\$6,000,000.00		\$1,000,000.00			
6	Water Tank Maintenance - Swanzy St.	2025				\$750,000.00						
7	Water Tank Maintenance - Cromartie Rd.	2025								\$750,000.00		
8	New Raw Water Well @ Industrial Park	2025			\$997,000.00							
9	Elevated 500,000 Gallon Water Tank @ Industrial Park	2025				\$3,250,000.00						
10	Additional 4,350 linear feet Water Lines @ Industrial Park	2025										
11	Phase I Water Infrastructure @ Corporate Airpark	2025		\$125,000.00								\$1,087,500.00
12	Phase II Water Infrastructure @ Corporate Airpark	2025			\$125,000.00							
Sewer Dept:												
1	Planned Lower St. Lift Station & Forcemain Sewer Upgrades	2014			\$1,000,000.00		\$1,000,000.00					
2	Harwood Lift Station Rehab & Generator	2021		\$200,000.00								
3	Install SCADA at 6 Lift Stations	2023	\$108,000.00									
4	WWTP Upgrade & Rehabilitations	2023	\$1,500,000.00	\$16,250,000.00	\$16,250,000.00							
5	Lift Station for County Property next to Industrial Park	2025										\$625,000.00
6	Force Main Lines from County Property to Town's Property Line (4,350 linear feet)	2025										\$1,000,000.00
7	Phase I Sewer Infrastructure @ Corporate Airpark	2025		\$125,000.00								
8	Phase II Sewer Infrastructure @ Corporate Airpark	2025			\$125,000.00							
TOTAL - WATER/SEWER FUND			\$1,608,000.00	\$27,005,000.00	\$23,752,000.00	\$6,305,000.00	\$7,000,000.00	\$105,000.00	\$1,200,000.00	\$855,000.00	\$200,000.00	\$2,817,500.00
TOTAL - ALL FUNDS			\$1,608,000.00	\$27,237,000.00	\$23,838,000.00	\$6,795,500.00	\$7,095,000.00	\$205,000.00	\$5,305,000.00	\$965,000.00	\$315,500.00	\$4,138,500.00

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COUNCIL AGENDA ITEM REPORT

DATE: October 7, 2024

SUBMITTED BY: Juanita Hester

ITEM TYPE: Request

AGENDA SECTION: PRESENTATIONS

SUBJECT: Town Manager Update

BACKGROUND: Either Town Manager Dane Rideout or Assistant Town Manager Pat DeVane may be called upon to present project updates and other important matters of the Town.

SUGGESTED ACTION: Council is requested to hear the updates.

ATTACHMENTS:

Item Cover Page

COUNCIL AGENDA ITEM REPORT

DATE: October 7, 2024

SUBMITTED BY: Juanita Hester

ITEM TYPE: Request

AGENDA SECTION: ADMINISTRATIVE MATTERS

SUBJECT: Budget Amendment - #2025-01

BACKGROUND: Finance Director Sharon Penny may be called upon to present this agenda item.

Copy of Budget Amendment provided.

SUGGESTED ACTION: Council is requested to approve the Budget Amendment.

ATTACHMENTS:

[Budget Amendment 2025-01 Revised - 10.7.24.pdf](#)

Town of Elizabethtown
Budget Amendment #2025-01
FY 2024 - 2025

The Town of Elizabethtown Town Council, at a meeting on the 7th day of October, 2024 passed the following ordinance.

BE IT ORDAINED that the following budget amendment be approved for the fiscal year ending June 30, 2025.

ACCOUNT CLASSIFICATION	APPROVED BUDGET FY 2024-2025	Increase/ (Decrease)	APPROVED REVISED BUDGET
Revenues:			
Ad Valorem Taxes	\$ 1,782,642.00	\$ 128,573.00	\$ 1,911,215.00
Business District Taxes	\$ 40,500.00		\$ 40,500.00
Motor Vehicle Taxes	\$ 198,000.00		\$ 198,000.00
Interest & Penalties on Taxes	\$ 21,750.00		\$ 21,750.00
Local Option Sales Tax	\$ 825,000.00	\$ 25,000.00	\$ 850,000.00
Franchise Taxes	\$ 302,000.00		\$ 302,000.00
Interest on Investments	\$ 180,000.00		\$ 180,000.00
Powell Bill Funds	\$ 120,000.00		\$ 120,000.00
Other Revenue	\$ 1,929,744.00	\$ 132,450.00	\$ 2,062,194.00
Fund Balance Appropriated	\$ 109,207.00	\$ 35,310.81	\$ 144,517.81
TOTAL GENERAL FUND REVENUE	\$ 5,508,843.00	\$ 321,333.81	\$ 5,830,176.81
Water Usage Charges	\$ 870,000.00		\$ 870,000.00
Sewer Usage Charges	\$ 1,052,000.00		\$ 1,052,000.00
Late/Reconnect Fees	\$ 85,000.00		\$ 85,000.00
Other Revenue	\$ 62,800.00		\$ 62,800.00
TOTAL UTILITY FUND REVENUE	\$ 2,069,800.00	\$ -	\$ 2,069,800.00

ACCOUNT CLASSIFICATION	APPROVED BUDGET FY 2024-2025	Increase/ (Decrease)	APPROVED REVISED BUDGET
Expenditures:			
Governing Body	\$ 42,213.00		\$ 42,213.00
Administration	\$ 535,254.00	\$ 39,673.00	\$ 574,927.00
Finance	\$ 229,750.00	\$ 7,000.00	\$ 236,750.00
Public Works	\$ 770,010.00		\$ 770,010.00
IT	\$ 48,000.00	\$ 38,300.00	\$ 86,300.00
Public Facilities	\$ 239,876.00		\$ 239,876.00
Police	\$ 1,276,286.00	\$ 15,068.00	\$ 1,291,354.00
Fire	\$ 927,262.00		\$ 927,262.00
Streets	\$ 10,000.00		\$ 10,000.00
Powell Bill	\$ 287,149.00		\$ 287,149.00
Solid Waste	\$ 768,000.00		\$ 768,000.00
Planning	\$ 134,421.00	\$ 8,600.00	\$ 143,021.00
Farmer's Market	\$ -	\$ 25,242.81	\$ 25,242.81
Recreation	\$ 32,750.00	\$ 2,000.00	\$ 34,750.00
Airport	\$ 29,470.00	\$ 450.00	\$ 29,920.00
Special Appropriations	\$ 178,402.00	\$ 75,000.00	\$ 253,402.00
Restricted Grants & Donations	\$ -	\$ 110,000.00	\$ 110,000.00
TOTAL GENERAL FUND APPROP.	\$ 5,508,843.00	\$ 321,333.81	\$ 5,830,176.81
Water Services	\$ 937,532.00		\$ 937,532.00
Sewer Services	\$ 1,032,268.00		\$ 1,032,268.00
Utility Appropriations	\$ 100,000.00		\$ 100,000.00
TOTAL UTILITY FUND APPROP.	\$ 2,069,800.00	\$ -	\$ 2,069,800.00

DULY ADOPTED this 7th day of October 2024 by the Elizabethtown Town Council at Elizabethtown, North Carolina

Sylvia Campbell, Mayor

Attest: _____
Juanita Hester, Town Clerk

Dane D. Rideout, Town Manager

TOWN OF ELIZABETHTOWN
BUDGET AMENDMENT #2025-01
DETAIL

<u>Account Number</u>	<u>Description</u>	<u>Amount</u>	<u>Justification</u>
Revenue			
10-3300-342	Thrive Grant	\$ 90,000.00	Thrive Subaward Grant
10-3500-311	Police - Miscellaneous Revenue	\$ 5,000.00	Grant for Police Dept. from Mac Campbell
10-3500-331	Miscellaneous Revenue	\$ 2,000.00	Ballfield Signs
10-3500-331	Miscellaneous Revenue	\$ 450.00	NCDOT Aviation Camp grant
10-3500-331	Miscellaneous Revenue	\$ 20,000.00	Bladen We Care Donation for dilapidated buildings
10-3000-390	Property Tax Discounts	\$ (1,427.00)	Adjust discounts to actual as of 8/31/2024
10-3000-424	Ad Valorem Taxes - 2024	\$ 130,000.00	Adjust based on actual tax scroll
10-3100-302	Local Option Sales Tax	\$ 25,000.00	Adjust based on actual collections from FY 2023-2024
10-3200-325	Gasoline Tax Refunds	\$ 15,000.00	Not Included in original adopted budget
10-3900-301	Fund Balance Appropriated	\$ 5,233.00	Ins. Refund on police vehicle received in May 2024, repaired in July 2024
10-3500-320	Insurance Refunds	\$ 4,835.00	Ins. Refund on police vehicle
10-3900-310	Fund Balance Approp. - T. Mobile Grant	\$ 25,242.81	Balance of T. Mobile Grant at 6/30/2024
TOTAL		\$ 321,333.81	
Expenditures			
10-6210-480	Misc. Grants - Staff Salaries	\$ 8,181.00	
10-6210-399	Misc. Grants - Contracted Services	\$ 81,819.00	
10-4310-461	Police - Non-Capitalized Equipment	\$ 5,000.00	
10-6120-200	Recreation - Operations & Services	\$ 2,000.00	
10-6130-300.01	Airport - Aviation Camp	\$ 450.00	
10-6210-699-99	Contracted Services - Dilapidated Bldgs.	\$ 20,000.00	
10-4120-200	Admin - Operations & Services	\$ 5,000.00	
10-4120-396	Admin - Attorney Fees	\$ 34,673.00	
10-4130-200	Finance - Operations & Services	\$ 7,000.00	
10-4150-218	IT - Computer Software & Supplies	\$ 25,000.00	
10-4150-382	IT - Contracted Services	\$ 5,800.00	
10-4150-461	IT - Non-Capitalized Equipment	\$ 7,500.00	
10-4910-200	Planning - Operations & Services	\$ 7,000.00	
10-4910-382	Planning - IT Contracted Services	\$ 1,600.00	
0-6170-693.04	Spec. Approp. - Airport Local Match	\$ 50,000.00	
10-6170-900	Spec. Approp. - Contingency	\$ 25,000.00	
10-4310-353	Police - Repairs - Vehicles	\$ 10,068.00	
10-6130-200	Farmers' Market - Operations & Services	\$ 25,242.81	
TOTAL		\$ 321,333.81	

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COUNCIL AGENDA ITEM REPORT

DATE: October 7, 2024

SUBMITTED BY: Juanita Hester

ITEM TYPE: Request

AGENDA SECTION: ADMINISTRATIVE MATTERS

SUBJECT: Special Called Town Council Meeting - October 15, 2024 at Noon

BACKGROUND: Town Manager Dane Rideout may be called upon to brief on this upcoming Special Called Town Council meeting.

The Town received Requests for Qualifications (RFQs) on September 30, 2024 for this proposed project at the Corporate Air Park.

SUGGESTED ACTION: At the October 15, 2024 Special Called Meeting, Council will be requested to award RFQ for Design/Build of a Manufacturing Facility for Vulcan.

ATTACHMENTS:

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COUNCIL AGENDA ITEM REPORT

DATE:	October 7, 2024
SUBMITTED BY:	Juanita Hester
ITEM TYPE:	Request
AGENDA SECTION:	OTHER BUSINESS
SUBJECT:	"Briefly" (<i>Reminders and announcements are made at this time</i>)
BACKGROUND:	The Town Manager will brief Town Council.

Copy of the "Briefly" items and Department Head Update Report provided.

SUGGESTED ACTION:	Town Manager Dane Rideout may be called upon to present this agenda item.
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ATTACHMENTS:

[Peak Agenda - Briefly - 10.7.24.docx](#)
[Department Head Update Report - 10.7.24.pdf](#)

To: Mayor and Town Council
From: Dane Rideout, Town Manager
Subj: “Briefly”
Date: October 7, 2024 Regular Meeting

The following items are provided as information to Council:

- The Department Head Update Report is provided as a separate attachment.
- The Chamber Member Breakfast meeting is scheduled for October 15, 2024 at 8 a.m. at Barefoot Sandwich Shop. The speaker will be Dana Melvin Mize.
- NC Cycle event in Elizabethtown will take place on October 11th and the group will depart sometime on October 12th.
- The “Smithfield Cup” Bar-be-que cook-off event is scheduled for October 13, 2024 at Cape Fear Winery.
- The 2024 Annual Lumber River Council of Governments Dinner Meeting is scheduled for Thursday, October 17, 2024 – Reception at 5:30 pm and Dinner at 6:15 p.m.
- In observance of Columbus Day, the Town offices will be closed on Monday, October 14, 2024.
- Elizabethtown Christmas Parade, Sunday, November 24, 2024 at 3:00 p.m.



FOR THE MONTH OF OCTOBER

10/02 – Paula Greene, Council Member
10/06 – Steven Batton, Street Department
10/8 – Horace Wyatt, Part-time Meter Reader
10/11 – Ricky Smith, Utilities Technician II
10/17 – Robert Duggan, Police Officer
10/23 – Jeremiah Lowery, Police Officer
10/30 – Chris Avant, Police Officer



**Department Head Updates
October 2024**

COMMUNICATION AND MARKETING

Terri Dennison



SIMPLE TREASURES OPENS SATELLITE STORE IN ELIZABETHTOWN DOWNTOWN AREA

A ribbon cutting and grand opening were held for Simple Treasures on Friday, September 7. The new store on Poplar Street (HWY 701) is a satellite for their larger store on Rt. 41 between White Lake and Bay Tree. Councilperson Ricky Leinwand was on hand for the event.

PREPARATION AND PROMOTION OF EVENTS OVER COLUMBUS DAY WEEKEND – OCTOBER 11-13

September was spent planning the logistics and promotion around several events happening over the weekend of October 11-13. Some of the activities included:

- Serving as the main contact for the Cycle NC Bike Tour, organizing shuttles, basecamp activities, volunteers and building awareness of the event.
- Working with the planners of the Pink Out with the Pink Slips to coordinate pink ribbon throughout Downtown, organize the event at the Farmers Market, and create a way to entice the Cycle NC participants to attend.
- Contacting Elizabethtown Classic Cruisers and offering to add their event to the weekend promotion.
- Working with Tar Heel Festival on the coordination, ad placement, volunteers, and tickets sales for the Smithfield Cup.
- Preparing graphics, social media posts, and flyers highlight the whole weekend, promoting the event through Visit NC and Coast Host regional groups and with travel media.

VISIT MOTHER NATURE'S PLAYGROUND OVER COLUMBUS DAY WEEKEND		
Friday, Oct. 11  12PM - 5pm Cycle NC Mountain to Sea Bike Tour Comes to Town	Saturday, Oct. 12 8am-3pm Made in the Shade Car Show San Jose Restaurant	Sunday, Oct. 13  2024 12PM - 5pm The Smithfield Cup BBQ Festival Cape Fear Distillery
6PM - 9pm Pink Out with the Pink Slips Free Concert Cape Fear Farmers Market	 10am-3pm Lu Mil Vineyard	

**FOR MORE INFORMATION -
WWW.ELIZABETHOWNNC.ORG**

COLUMBUS DAY WEEKEND TOPIC OF "WE SHOULD KNOW"

Bo Barefoot, Kayla Bridgers and Terri Dennison were interviewed for the Star TV program, "We Should Know." The three discussed the upcoming events over October 11-13, encouraging people to come visit. The program ran on Star TV Channel 16/316 and on local radio over the first week of October. It is also available on YouTube at <https://youtu.be/x43crS2iBWQ?si=eWK2OFSwtsnh7BSY>





THE FALL ISSUE OF THE TOWN'S NEWSLETTER, "THE BRIDGE"

This was mailed to all utility customers and is also available at the Farmers Market and Town Hall.

- Articles include:
- Information on the revitalization of New Town
- Story on the Elizabethtown Fire Department and volunteer needs
- Events in October and November.

SUBSCRIBERS TO UPDATES	113	Up 8 from August
TOWN MANAGER UPDATE – September	No report	
FACEBOOK Elizabethtown NC Town of Elizabethtown	4768 followers 2854 1914	Up 11% from August
INSTAGRAM	49	Up 1

PRESS RELEASES

9/13/24 – AIRPLANE MANUFACTURING PLANT TO BE BUILT IN ELIZABETHTOWN INDUSTRIAL PARK. Published 9/13/24 on website – 109 subscribers. Coverage included: WECT interview on 10/3, Press release picked up by WWAY, WECT, Bladen Online, Newbreak, GroundNews.

9/14/24 - LOTS TO DO OVER THE COLUMBUS DAY WEEKEND IN MOTHER NATURE'S PLAYGROUND. Published 9/14/24 on website – 109 subscribers. Press release picked up by Bladen Online and Bladen Journal. Social media results: Reach 221, Engagements 251.

9/19/24 – FINAL PITMASTER ROSTERS SET FOR INAUGURAL SMITHFIELD CUP
Published Bladen Online, Ground News, Newbreak. Social Media results of focus on Matt Register as pitmaster: Reach 6229, Engagements 69, Shares 30.

9/26/24 – CYCLE NC MOUNTAINS TO COAST TOUR ARRIVES IN ELIZABETHTOWN ON OCTOBER 11. Published 9/26/2024 on website – 113 subscribers. Press release picked up by Bladen Journal, Greater Fayetteville Business Journal, Robesonian. Social Media was posted on Oct. 4.

9/27/24 – REVITALIZING AND HONORING NEW TOWN (MONTH PRESS STORY).
Published 9/27/24 as part of Quarterly newsletter. Press release picked up by Bladen Online.

FIRE DEPARTMENT

Hollis Freeman



Call Report for September

- Total Fires- 1
- EMS Calls- 33
- Special Responses- 1
- Service Calls- 7
- Other Incidents- 14
- Total Calls for September- 56
- Fire Hydrants Tested- 51
- Fire Inspections Completed- 18
- 23 Members Completed 286 total hours of Training for September

Special Events

- September 13th Travis Tritt Concert at the Cape Fear Vineyard
- September 21st Dublin Peanut Festival Parade
- Car Seat Check 09/21/2024

POLICE DEPARTMENT

Mark McMichael

Total Calls	580
Reports taken	72
Arrests	20
Collisions	22
Citations	48
Warnings	34
Truck Route	37

PUBLIC WORKS – *Stephen Duffy & Delana Faircloth*

Water Resources (Water, Wastewater & Stormwater) - *Don Edwards, Ricky Smith, Sherry Lanier & Nate Lacewell*

All routine daily sampling, testing, monitoring, and documentation requirements were completed for both the drinking water and wastewater conveyance operations. There were 3 water service line leak repairs and one sewer line repair. As of the end of the month 26 MTUs need replacement. ± 105 manual meter reads/re-reads for billing and ± 21 Cut-offs/Cut-ons related to the billing operations. I would also like to congratulate Nate Lacewell for passing his Collections I State Certification for Wastewater. Nate studied hard, past his evaluation and shows great promise as an asset to the Water Resources Department.

The project of the month was the ± 400 ft 16" gravity sewer line collapse at the WWTP. The collapse is mostly attributable to the asset age and highly corrosive hydrogen sulfide gas in the ductile iron pipe. Considering the weakened state of the pipe due to the aforementioned factors and the high volume of flow we experienced during recent rainfall and storm events the top of the pipe collapsed just outside the discharging and receiving manholes. Our Water Resources personnel did a fantastic job working to discontinue the Sanitary Sewer Overflow (SSO), by installing a pump bypass between two manholes, temporarily removing fence for access, and performing additional inspection work to ensure the pumps would remain operational. A total of 200,000 gallons of flow was released over an 8-hour period, which has been reported, as required, to the NCDEQ. Rain events since the collapse have remained contained and further SSO conditions have not occurred.

NCDEQ-DWI was very helpful and responsive in allowing us to use ARPA funding to initiate the corrective action. They also agreed with our approach to coordinate the repairs with intended design currently at their agency for review and approval. Using this approach ensures the least waste of projects funds only addressing the repair. Approximately 90% of the funds spent to execute the repair will not be carried over the final design construction efforts. Russell Hickman, Inestroza Tree Service, and Xylem Dewatering Solutions came through to assist with necessary equipment, materials and reasonable quotes to get the work completed. The tree clearing requirements of the project will be completed by Friday. Materials including 400 feet of 16" pipe, 3 manholes, and bedding stone for the ditches are on site. Hickman Utilities has staged their equipment on site ready to start the actual line replacement on Monday. It's anticipated the work will take a large portion of the week to complete. Updates will be provided once complete.



Wastewater Treatment Plant - Hugh Bledsoe

- Routine sampling and testing to maintain compliance with NPDES requirements. No violations.
- Made adjustments to the WWTP operations as needed to gain optimum treatment efficiency.
- Submitted monthly electronic discharge monitoring reports to NCDEQ for August.
- Average flow through the WWTP was 689,800 gallons per day for September, 98,200 gallons per day less than August. On September 17th we had extreme flow of nearly 2 MGD due to due I & I in our sewer system and the heavy rainfall of 5.8 inches.
- Had a Sanitary Sewer Overflow (SSO) on September 18th due to a pipe failure coming into the WWTP from Locks Road lift station and Woodhouse Street. Having to use portable pumps to pump around the bad section of piping until repairs can be made.
- Performed annual proficiency testing for Field Lab Certification, received passing results.
- Had a Stormwater Inspection by the DEQ on the 24th, deficiencies noted.
- Replaced a failed sump pump in the pit by the dumpsters.
- Sent spectrophotometer off to get required annual calibration.
- Arranged for grit dumpster to be emptied twice per week due to the huge amount of dirt from the pipe break coming in the influent.
- Had to perform emergency repairs on the step screen due to damages caused by the pipe failure on the 18th.

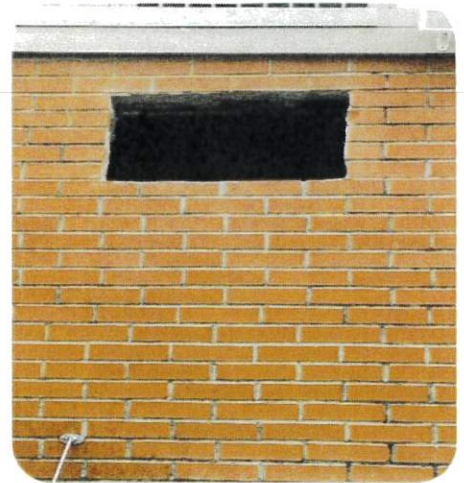
Opportunities

- Empty ton containers used for Chlorine and Sulphur Dioxide still have not been removed by vendor Jones Chemicals incorporated.
- Having electrical issues with the SBR controls, Sanford Electric to diagnose.
- Not getting alarms from the SCADA system for the WWTP components.

Facilities Management – Greg Taylor & John Duffy & Public Services - Walter Czartoszewski, Thomas Howell, Dillon Hemingway, Joseph Ramsey, Steven Batton & Dwight Davis (PT)

September came in with a couple of surprises with a cyclone and a tropical storm dumping more rain in our area, so the cleanup starts again. We had just finished cleaning up the Lock and Dam, Greene's Lake and it was starting to get dry enough for us to clean up in Tory Hole. The recent rain has caused us to close Lock and Dam as well as Tory Hole due to the river being at flood stage. We had replaced several boards on the pier at lock and dam and finished removing tree limbs, cleaned the bathrooms and cut the grass. We have already picked up limbs and debris and blew off the walkways around Greene's Lake and when the water recedes, we will revisit Lock and Dam and Tory Hole to cleanup storm debris and wash down walkways and finish tree removal. Public Works has worked on maintaining our outfall lines with cutting and spraying and we also did some spraying at Greene's Lake. The Farmer's Market has been a hot spot this month, the freezer had a major freon leak that was finally located after we had to cut a hole in the outside wall to access the top of the freezer to repair the leak. The freezer ran great for seven days but continues to give us minor problems by blowing capacitors and relays. Mr. Taylor has continued to try and find the problem but every time he fixes one another one comes up. There have also been issues with two coolers. One cooler has a leak in the evaporator coil and hopefully the other was fixed by replacing the defrost timer. Mr. Taylor has replaced two defrost timers, three capacitors, a relay and added 6 pounds of freon not to mention the 24 pounds of freon needed to get the freezer backup after the leak was repaired on it. Mr. Taylor has also repaired several lights at the Farmer's Market and Wastewater

Treatment Plant. He also replaced a busted sink and door jam that was caused by vandalism at Leinwand Park and repaired an A/C unit at the Airport.



Fleet Maintenance - Tracy Priest

Mr. Priest serviced 6 mowers, 2 small equipment and other items, 3 large pieces of equipment, 4 Police Vehicles, 1 Fire Department Vehicle, 3 Public Works Vehicles, 0 Admin Vehicles, and various other tasks assigned. Mr. Priest assisted again with clearing the boat landing at Lock and Dam and several tree cutting issues around town during the storm.

EV Charging Station – Farmers Market

An update on the Charging station will be provided again in November.

TOWN CLERK

Juanita Hester

- On September 18, 2024, Clerk administered Oath to new Police Officer Blake Matthew Willoughby.
- On September 19, 2024, Clerk administered Oath to two Police Officers having achieved the rank of Sergeant, and they are: Sergeant Cara Bryant and Sergeant Steven Prebel.
- Assisted with providing information for Public Records Requests received during the month of September.
- The follow-ups and distribution of executed documents as approved at the 9/9/2024 Rescheduled Town Council meeting were handled by the Clerk.
- Clerk prepared the 9/9/2024 Noon Rescheduled Meeting Minutes as well as the 9/9/2024 Closed Session meeting minutes.
- Prepared Weekly Friday Memos and distributed to Council Members and Department Heads.

- Prepared Staff Meeting Outline for the October 7, 2024 Town Council meeting for the Town Manager's review.
- Clerk prepared the "Columbus Day" Holiday notice and such was posted to the Town's website.
- Regarding the Vulcan Building construction project, the Clerk worked with the "Fayetteville Observer" in getting the "Finding of No Significant Impact and Notice of Intent to Request Release of Funds" Notice ready for publication on September 26, 2024.
- In coordination with the Town Manager, Assistant Town Manager, Finance Director and Planning Director, the Clerk prepared the agenda material for the 10/7//2024 Town Council meeting, posted the information to the Town's webpage and made distribution to Town Council and Department Heads. In addition, the Clerk made notification to the Press that the agenda material had been posted to the Town's webpage.
- On September 19, 2024, Clerk made notification to Mrs. Theresa Lloyd at Paul R. Brown Leadership Academy of the 10/7/2024 Town Council Meeting so that advance preparation could be made for the Cadets to attend the meeting for presentation of the Colors.

Item Cover Page

COUNCIL AGENDA ITEM REPORT

DATE: October 7, 2024

SUBMITTED BY: Juanita Hester

ITEM TYPE: Request

AGENDA SECTION: OPEN FORUM

SUBJECT: Open Forum

BACKGROUND: Three (3) Minutes Per Citizen.....Should State Name/Address.

Copy of Open Forum Sign-In Sheet provided.

SUGGESTED ACTION: Council is requested to listen to any public concerns or comments received.

ATTACHMENTS:

[Sign-In Sheet - Open Forum - October 7, 2024 Regular Meeting.docx](#)

Item Cover Page

COUNCIL AGENDA ITEM REPORT

DATE: October 7, 2024

SUBMITTED BY: Juanita Hester

ITEM TYPE: Request

AGENDA SECTION: CLOSED SESSION

SUBJECT: Closed Session - *To Be Conducted at the Noon Meeting*

BACKGROUND: Closed Session is needed for the purpose of Attorney-Client Privilege.

SUGGESTED ACTION: Mayor Sylvia Campbell will entertain a motion and a second in accordance with NCGS 143-318.11(a)(3) - Attorney-Client Privilege.

ATTACHMENTS:

Item Cover Page

COUNCIL AGENDA ITEM REPORT

DATE: October 7, 2024

SUBMITTED BY: Juanita Hester

ITEM TYPE: Request

AGENDA SECTION: ADJOURNMENT

SUBJECT: Adjournment

BACKGROUND:

SUGGESTED ACTION: Mayor Sylvia Campbell will entertain a motion and a second to adjourn.

ATTACHMENTS: