



**ELIZABETHTOWN
COUNCIL
REGULAR MEETING**
7:00 PM, Monday, November 4, 2024

1. OPENING AND CALL TO ORDER

1.1 Opening and Call to Order

Mayor Sylvia Campbell will call the meeting to order.

2. PRESENTATION OF COLORS, PLEDGE OF ALLEGIANCE AND INVOCATION

2.1 Presentation of Colors, Pledge of Allegiance and Invocation

Cadets from the Paul R. Brown Leadership Academy will present the Colors and all will join in reciting the Pledge of Allegiance.

3. APPROVE CONSENT AGENDA ITEMS

3.1 Approve Consent Agenda Items

Council is requested to approve the Consent Agenda items presented.

[Consent Agenda - Revised Documentation - 11.4.24.pdf](#)

4. PUBLIC HEARING

4.1 Public Hearing: Program Close-Out for the 2020 Elizabethtown CDBG-NR Grant Project
Council is requested to follow the below Hearing Procedure:

HEARING PROCEDURE:

a) Open the hearing and call upon Josh Outlaw with The ADAMS COMPANY to present the information;

b) Solicit relevant public comments and information; and

c) Close the hearing after receiving or not any public comments.

[Public Hearing Notice - 2020 CDBG Program Close Out - 11.4.24.pdf](#)

5. PRESENTATIONS

5.1 Town Manager Update

Council is requested to hear the updates.

6. ADMINISTRATIVE MATTERS

- 6.1 Bid Award - Design/Build Contract for Vulcan Building Construction
Council is requested to make bid award.
[Public Notice - RFP - Construction of Manufacturing Facility - Airport Corporate Park - 10.7.24.pdf](#)
- 6.2 Formal Approval Request - Road Construction Project at the Industrial Park
Council is requested to formally approve the Road Construction project at the Industrial Park.
- 6.3 Request from ABC Board - Seeking Permission from Town Council to Retain a Working Capital of \$700,000 for Future Capital Projects
Council is requested to grant permission for the Elizabethtown ABC Store to retain \$700,000 in working capital funds to build a new ABC Store within the Elizabethtown town limits.
[Letter - ABC Store - 11.4.24.pdf](#)
- 6.4 WWTP Sewer Line Repair
Council is requested to approve the cost estimate received from Hickman Utilities for the \$31,215 repair work and to authorize Director of Public Works/Engineering Services Steve Duffy to execute based upon the severity of the situation.
[Peak Agenda - Hickman Utilities Cost Estimate - Sewer Treatment Plant - 11.4.24.pdf](#)
- 6.5 Appointments: Zoning Board of Adjustment Commission - Members Elizabeth Cole and Lorenzo McDowell
Council is requested to make the appointments.
- 6.6 Suggested Budget Retreat Dates for 2025
Council is requested to select the 2025 Budget Retreat meeting date.

7. OTHER BUSINESS

- 7.1 "Briefly" (*Reminders and announcements are made at this time*)
Town Manager Dane Rideout may be called upon to present this agenda item.
[Peak Agenda - Briefly - 11.4.24.docx](#)
[Department Head Update Report - 11.4.24.pdf](#)

8. OPEN FORUM

- 8.1 Open Forum
Council is requested to listen to any public concerns or comments received.
[Sign-In Sheet - Open Forum - November 4, 2024 Regular Meeting.docx](#)

9. CLOSED SESSION

- 9.1 Closed Session - ***To Be Conducted at the Noon Meeting***
Mayor Sylvia Campbell will entertain a motion and a second to enter into Closed Session in accordance with NCGS 143-318.11(a)(3) - Attorney-Client Privilege.

10. ADJOURNMENT

10.1 Adjournment

Mayor Sylvia Campbell will entertain a motion and a second to adjourn.