



**ELIZABETHTOWN
COUNCIL
REGULAR MEETING**
7:00 PM, Monday, February 3, 2025

1. OPENING AND CALL TO ORDER
 - 1.1 Opening and Call to Order
Mayor Sylvia Campbell will call the meeting to order.
2. PRESENTATION OF COLORS, PLEDGE OF ALLEGIANCE AND INVOCATION
 - 2.1 Presentation of Colors, Pledge of Allegiance and Invocation
Cadets from the Paul R. Brown Leadership Academy will present the Colors and all will join in reciting the Pledge of Allegiance.
3. APPOINTMENT AND OATH OF OFFICE - NEW TOWN COUNCIL MEMBER
 - 3.1 Appointment and Oath of Office - New Town Council Member
Council is requested to approve the new Town Council member appointment at the Noon meeting.
4. APPROVE CONSENT AGENDA ITEMS
 - 4.1 Approve Consent Agenda Items
Council is requested to approve the Consent Agenda items presented.
[Consent Agenda Documentation - 2.3.25.pdf](#)
5. PRESENTATIONS
 - 5.1 Special Presentation to Communications & Marketing Director Terri Dennison
Council is requested to hear the presentation.
 - 5.2 Town Manager Update
Council is requested to hear the updates.
6. ADMINISTRATIVE MATTERS

- 6.1 Community Development Block Grant (CDBG) No. 18-D-3095 (NR-Contingency) - Grant Agreement and Funding Approval - \$4,400,000.00
Council is requested to approve the grant documents for the C1 Vulcan Air Manufacturing Facility project.

[CDBG Grant Agreement, Funding Approval and Signatory Form and Certification.pdf](#)

- 6.2 Authorization to Terminate EDA Award #04-79-07892 for Convenience
Council is requested to approve the termination of the EDA Award #04-79-07892 for convenience.

- 6.3 Audit Contract - Thompson, Price, Scott, Adams & Co., P.A.
Council is requested to approve the Contract to Audit Accounts.
[6-30-2025 Audit Contract.pdf](#)

- 6.4 Design-Build Contract with Metcon, Inc. - Vulcan Air Manufacturing Facility
Council is requested to approve the Design-Build Contract with Metcon, Inc. in the amount of \$155,000.00 and to authorize Town Manager Dane Rideout to sign all documentation for this project.
[Design Build Contract with Metcon - 2.3.25.pdf](#)

- 6.5 Roster of Certified Firefighters and Relief Fund Board of Trustees
Council is requested to approve the Certified Firefighters' Roster and Relief Fund Board of Trustees.
[Certified Firefighters' Roster - 2.3.2025.pdf](#)
[NCGS - Certification of Firefighters - 2.3.2025.pdf](#)

7. OTHER BUSINESS

- 7.1 "Briefly" (*Reminders and announcements are made at this time*)
Town Manager Dane Rideout may be called upon to present this agenda item.
[Peak Agenda - Briefly - 2.3.2025.docx](#)
[Department Head Update Report - 2.3.2025.pdf](#)

8. OPEN FORUM

- 8.1 Open Forum
Council is requested to listen to any public concerns or comments received.
[Sign-In Sheet - Open Forum - February 3, 2025 Regular Meeting.docx](#)

9. CLOSED SESSION

- 9.1 Closed Session - ***To Be Conducted at the Noon Meeting***
Mayor Sylvia Campbell will entertain a motion and a second to enter into Closed Session in accordance with NCGS 143-318.11(a)(3) - Attorney-Client Privilege.

10. ADJOURNMENT

10.1 Adjournment

Mayor Sylvia Campbell will entertain a motion and a second to adjourn.